

# DOCUMENT RESUME

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IDENTIFIERS \*Educational Resources Information Center; ERIC

## ABSTRACT

This compilation of ERIC Abstracts dealing with health is the ninth in a series that identifies research and instructional materials in selected occupational clusters. Seventy-nine documents were identified by means of a computer searches of "Research in Education" from 1967 to December 1972. Instructions on how to use ERIC reference products are included. Intended for use in career education curriculum development, these abstracts include lists of descriptors, identifiers, and other pertinent information about documents in the occupational cluster dealing with health. This document is related to 14 other cluster groupings, available as VT 018 790-VT 018 793, VT 018 897-VT 018 900, VT 018 902-VT 018 907 in this issue. (AC)

ED 073280

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Cluster Series 9

HEALTH

Occupational Cluster Series

Abstracts of Instructional and  
Research Materials

Compiled by

David H. Miller  
Allen B. Moore

1973

The Center for Vocational and Technical  
The Ohio State University  
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VT018901

## MISSION OF THE CENTER

The Center for Vocational and Technical Education is an independent unit on The Ohio State University campus. It serves a catalytic role in establishing consortia to focus on relevant problems in vocational and technical education. The Center is comprehensive in its commitment and responsibility, multidisciplinary in its approach and interinstitutional in its program.

The Center's mission is to strengthen the capacity of state educational systems to provide effective occupational education programs consistent with the individual needs and manpower requirements by:

- . Conducting research and development to fill voids in existing knowledge and to develop methods for applying knowledge.
- . Programmatic focus on state leadership development, vocational teacher education, curriculum, vocational choice and adjustment.
- . Stimulating and strengthening the capacity of other agencies and institutions to create durable solutions to significant problems.
- . Providing a national information storage, retrieval and dissemination system for vocational and technical education through the affiliated ERIC Clearinghouse.

This publication was prepared pursuant to a contract with the National Institute of Education, U.S. Department of Health, Education and Welfare. Contractors undertaking such projects under Government sponsorship are encouraged to express freely their judgment in professional and technical matters. Points of view or opinions do not, therefore, necessarily represent official National Institute of Education position or policy.

## PREFACE

Finding and using relevant information frequently is a major task for curriculum specialists, teachers, administrators and students. The Center for Vocational and Technical Education is dedicated to making useful and vital information accessible so that it may be used to improve school practices.

The Center has assembled, under one cover, research materials and instructional materials related to the Health occupational cluster. The materials included in this compilation, in the form of abstracts, are selections from Abstracts of Instructional Materials in Vocational and Technical Education (AIM) and Abstracts of Research Materials in Vocational and Technical Education (ARM) from 1970 to June, 1972.

Other compilations of abstracts in the occupational cluster series, of which this is a part, include the areas of arts and humanities, construction, government, transportation, communication, trade, finance, education, natural resources, welfare, recreation and entertainment, product services, personal services, and manufacturing.

We are indebted to Allen B. Moore, project director, Supportive Information for the Comprehensive Career Education Model, and David H. Miller, Information Specialist who coordinated the compilation of this publication.

We hope that this publication will prove valuable to you in your particular endeavor.

Robert E. Taylor  
Director  
The Center for Vocational  
and Technical Education

## Health Cluster

### INTRODUCTION

This compilation of ERIC abstracts is the ninth in a series of publications which identify research and instructional materials dealing with selected occupational clusters. The 15 cluster areas included in the series have been identified by educational specialists as a means of suggesting a structure for career education curriculum development.

Other compilations of ERIC abstracts are available for the following cluster areas:

- . Natural Resources--available as VT 018 791
- . Arts and Humanities--available as VT 018 790
- . Construction (Construction Process) available as VT 018 792
- . Government (Administrative Body) available as VT 018 793
- . Transportation--available as VT 018 907
- . Communication--available as VT 018 897
- . Trade (Marketing) available as VT 018 898
- . Finance (Banking) available as VT 018 899
- . Education--available as VT 018 900
- . Welfare--available as VT 018 902
- . Personal (Human) Services --available as VT 018 903
- . Product Services --available as VT 018 904
- . Recreation and Entertainment--available as VT 018 905
- . Manufacturing--available as VT 018 906

## Health Cluster

### INDEX/RETRIEVAL TERMS

This compilation of abstracts represents selected documents identified from a search strategy which included the following ERIC terms:

Health Occupations  
Health Facilities  
Subprofessionals  
Program Guides  
Teaching Guides  
Nurses  
Nurses Aids  
Medical Assistants  
Curriculum Guides

Each ERIC document indexed by certain combinations of these terms resulted in a computer "hit". Each time a "hit" was registered, an abstract along with its complete bibliographic citation was printed. Each abstract included in the initial computer printout was screened for relevance by information specialists at The Center prior to the development of this compilation. For a detailed explanation of computer searching see VT 018 425, ERIC Instructional Package for Vocational Educators.

## How to Use ERIC Reference Products

Each ERIC reference publication includes:

1. Document Resume Section containing abstracts and bibliographic information
2. Subject and Author Index Section

Each resume presents information about a document's content, its source and availability. A sample resume on the following page is explained in detail.

The indexes help to locate the abstracts by page numbers and accession numbers. These indexes are: Subject Index, Author Index and Conversion of Document Number Index. Index terms used in the subject index are ERIC descriptors. Each document has been assigned several of these descriptors; therefore, each document title appears in the subject index several times.

The full texts of documents are available from the original sources or from the ERIC Document Reproduction Service (EDRS) as microfiche or xerox reproductions.

Format of  
ARM and AIM Document Resume

Clearinghouse Accession Number--"VT" Denotes Vocational-Technical

Personal Author(s)

Title of Document

Institutional Source--The Organization Responsible for the Report (Bureau of Labor Statistics is listed in the Personal and Institutional Author Index)

Availability of Document

Terms Under Which Document is Indexed in Subject Index-- (only terms that are preceded by an asterisk appear in the Subject Index)

Abstract of Report

ERIC Document Accession Number-- Resumes of Documents with "ED" Prefix Are Listed in Research in Education.

VT 014 005      ED 056 185  
SMITH, GERARD C.; CROWLEY, MICHAEL F.  
OCCUPATIONAL MANPOWER AND TRAINING NEEDS;  
INFORMATION FOR PLANNING TRAINING PROGRAMS  
FOR THE 1970'S.  
  
BUREAU OF LABOR STATISTICS (DOL), WASHINGTON,  
D.C. DIV. OF MANPOWER AND OCCUPATIONAL  
OUTLOOK.  
EORS PRICE MF-\$ .65    HC-\$3.19.  
BULL-1701  
SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT  
PRINTING OFFICE, WASHINGTON, D.C. 20402  
(\$ .75)  
PUB DATE -            71    87P.

DESCRIPTORS - \*EMPLOYMENT PROJECTIONS;  
\*MANPOWER NEEDS; EDUCATIONAL PLANNING;  
\*EDUCATIONAL NEEDS; EMPLOYMENT TRENDS;  
\*EMPLOYMENT STATISTICS; \*EDUCATIONAL SUPPLY;  
VOCATIONAL EDUCATION

ABSTRACT - THIS BULLETIN SUMMARIZES THE  
BUREAU OF LABOR STATISTICS EMPLOYMENT  
PROJECTIONS WHICH ARE AVAILABLE AND DISCUSSES  
THEIR USE IN LOCAL EDUCATIONAL PLANNING.  
INCLUDED ARE MATERIAL ON PROJECTIONS OF  
FUTURE MANPOWER NEEDS, INFORMATION ON  
OCCUPATIONAL TRAINING PROGRAMS, AND  
STATISTICS BY OCCUPATION ON MANPOWER NEEDS,  
ANNUAL OPENINGS, TRAINING METHODS, AND  
NUMBERS OF GRADUATES. (BH)



## Document Ordering Instructions

All documents cited in this compilation of abstracts are available in their full text. Availability is by one of the options listed below:

### 1. ORIGINAL COPY FROM PUBLISHER OR SUPPLIER

These documents have an availability listed in the resume. Often such documents are not available by any other means.

### 2. MICROFICHE AND HARD COPY REPRODUCTION

Documents with ED numbers are usually available individually on microfiche (\$0.65 a title) or paper copy (xerox - \$3.29 per 100 pages or fraction thereof) from:

ERIC Document Reproduction Service (EDRS)  
P. O. Drawer O  
Bethesda, Maryland 20014

Orders must specify ED number.

### 3. MICROFICHE SETS

Documents with VT numbers only are not available as individual microfiche, but most are part of VT-ERIC microfiche sets.

A microfiche set contains all the documents announced in a single issue of Abstracts of Instructional Materials in Vocational and Technical Education (AIM) or Abstracts of Research Materials in Vocational and Technical Education (ARM) which are not available by one of the options outlined above. These documents are filmed continuously in VT number order, and each set is assigned a single ED number.

VT-ERIC microfiche sets are available

- a. In any complete collection of ERIC microfiche.
- b. As VT-ERIC microfiche sets purchased individually.
- c. From institutions (e.g., state research coordinating units) which have the VT-ERIC microfiche sets and are willing to provide microfiche duplicates of individual VT-numbered documents.

# ED NUMBERS OF AIM VT-ERIC MICROFICHE SETS

Spring 1970	ED 041 177		
Summer 1970	ED 042 931	1972	
Fall 1970	ED 045 856	Vol. 5 No. 1	ED 059 407
Winter 1970	ED 049 382	Vol. 5 No. 2	ED 062 563
Spring 1971	ED 052 390		
Summer 1971	ED 053 339		
Fall 1971	ED 056 238		

# ED NUMBERS OF ARM VT-ERIC MICROFICHE SETS

Spring 1970	ED 039 370	Vol. 5 No.-1	ED 060 223
Summer 1970	ED 042 060	Vol. 5 No. 2	ED 062 579
Fall 1970	ED 045 860		
Winter 1970	ED 049 385		
Spring 1971	ED 051 432		
Summer 1971	ED 054 390		
Fall 1971	ED 057 254		

# ERRATA

Several resumes in this publication include an incorrect AIM or ARM issue as follows:

ISSUE: AIM Winter 1972  
 Correct ISSUE: AIM VOLUME 5 NUMBER 1 1972

ISSUE: AIM Spring 1972  
 Correct ISSUE: AIM, VOLUME 5 NUMBER 2 1972

ISSUE: ARM Winter 1972  
 Correct ISSUE: ARM, VOLUME 5 NUMBER 1 1972

HEALTH

Occupational Cluster Series

Abstracts of Instructional and  
Research Materials

CLEARINGHOUSE ACCESSION NUMBER: VT014216

PUBLICATION DATE: MAR71

TITLE: PRINCIPLES OF INFECTION CONTROL IN HEALTH FACILITIES; A PROGRAMMED COURSE FOR HOUSEKEEPING PERSONNEL.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAMED TEXTS; PROGRAMED INSTRUCTION; \*HEALTH FACILITIES; \*MAIDS; HEALTH PERSONNEL; \*CLEANING; DISEASE CONTROL; SUBPROFESSIONALS; TESTS; ANSWER KEYS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 81P.

ISSUE: AIM SPRING1972

ABSTRACT: DEVELOPED UNDER CONTRACT, FIELD TESTED IN A CROSS SECTION OF HEALTH FACILITIES, AND REVISED, THIS PROGRAMMED TEXT CONTAINS INFORMATION FOR TEACHING HEALTH FACILITY HOUSEKEEPING PERSONNEL THE IMPORTANCE OF AND TECHNIQUES FOR CONTROLLING INFECTION. AN EXAMINATION AND ANSWER KEY ACCOMPANIES THE MATERIALS. A COMPANION DOCUMENT IS AVAILABLE AS VT 014 215 IN THIS ISSUE. (S8)

REPORT NUMBER: PHS-PUB-930-C-21

AVAILABILITY: ? SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (HE 20.2511:C21 \$1.00)

INSTITUTION NAME: & PUBLIC HEALTH SERVICE (DHEW), ROCKVILLE, MD. HEALTH CARE FACILITIES SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT014215

PUBLICATION DATE: MAR71

TITLE: THE CARE AND CLEANING OF HOUSEKEEPING EQUIPMENT AND THE STORAGE ROOM IN HEALTH FACILITIES. A PROGRAMMED COURSE FOR HOUSEKEEPING PERSONNEL.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAMED TEXTS; PROGRAMED INSTRUCTION; \*HEALTH FACILITIES; \*MAIDS; HEALTH PERSONNEL; \*CLEANING; DISEASE CONTROL; SUBPROFESSIONALS; TESTS; ANSWER KEYS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 59p.

ISSUE: AIM SPRING1972

ABSTRACT: A DEVELOPED UNDER CONTRACT, FIELD TESTED IN A CROSS-SECTION OF HEALTH FACILITIES, AND REVISED, THIS PROGRAMMED TEXT CONTAINS INFORMATION FOR TEACHING HEALTH FACILITY HOUSEKEEPING PERSONNEL TECHNIQUES AND IMPORTANCE OF KEEPING EQUIPMENT AND STORAGE ROOMS CLEAN. EXAMINATIONS AND ANSWER KEYS ACCOMPANY THE MATERIALS. A COMPANION DOCUMENT IS AVAILABLE AS VT 014 216 IN THIS ISSUE. (SB)

REPORT NUMBER: PHS-118-930-C-20

AVAILABILITY: > SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (HE 20.2511:C20 \$.75)

INSTITUTION NAME: PUBLIC HEALTH SERVICE, ROCKVILLE, MD. HEALTH CARE FACILITIES SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT013800

PUBLICATION DATE: 20APR71

TITLE: THE OPERATING ROOM TECHNICIAN; MEDICAL SERVICE.

DESCRIPTOR: P \*HEALTH OCCUPATIONS EDUCATION; \*SUBPROFESSIONALS; \*STUDY GUIDES; \*SURGICAL TECHNICIANS; TECHNICAL OCCUPATIONS; HEALTH OCCUPATIONS; HEALTH PERSONNEL

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 233P.

ISSUE: AIM SPRING1972

ABSTRACT: INTENDED FOR INSERVICE, ON-THE-JOB TRAINING, AND AS A REFERENCE, THIS ILLUSTRATED MANUAL DESCRIBES TECHNIQUES TO BE USED IN PREPARING THE OPERATING ROOM AND IN CARING FOR THE PATIENT BEFORE, DURING, AND AFTER SURGICAL PROCEDURES. CHAPTERS ARE: (1) THE DEVELOPMENT OF MODERN SURGERY, (2) MICROBIOLOGY, STERILIZATION, DISINFECTION, AND ASEPTIC TECHNIQUE, (3) EQUIPMENT AND SUPPLIES, (4) PREOPERATIVE PREPARATION OF THE PATIENT, (5) SKIN DEGERMING, GOWNING, AND GLOVING, (7) SETTING UP THE STERILE INSTRUMENT TABLE, (8) SURGICAL POSITIONING OF THE PATIENT, (9) ANESTHESIA, (10) PREPARATION OF THE OPERATIVE SITE, (11) STERILE AND NONSTERILE NURSING ACTIVITIES DURING A SURGICAL PROCEDURE, (12) HOUSEKEEPING AND OTHER NONSURGICAL ACTIVITIES, (13) POSTANESTHESIA CARE OF THE PATIENT, AND (14) SETUPS AND TECHNIQUES RELATED TO SURGICAL SPECIALTIES. (SB)

REPORT NUMBER: AFM 160-55

INSTITUTION NAME: DEPARTMENT OF THE AIR FORCE, WASHINGTON, D.C.

CLEARINGHOUSE ACCESSION NUMBER: VT013755

PUBLICATION DATE: MAR71

TITLE: REFRESHER TRAINING PROGRAM FOR EMERGENCY MEDICAL  
TECHNICIAN-AMBULANCE, COURSE GUIDE.

PERSONAL AUTHOR: CLEVEN, ARLENE M., AND OTHERS

DESCRIPTOR: \*PROGRAM GUIDES; \*TEACHING GUIDES; \*HEALTH OCCUPATIONS  
EDUCATION; \*EMERGENCY SQUAD PERSONNEL; \*RETRAINING; RESOURCE MATERIALS;  
TEACHING TECHNIQUES; COURSE DESCRIPTIONS; COURSE OBJECTIVES; COURSE  
ORGANIZATION; CURRICULUM DEVELOPMENT; TECHNICAL EDUCATION; HIGHWAY SAFETY;  
REFRESHER COURSES; SCHEDULING; SCHEDULE MODULES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 30P.

ISSUE: AIM SPRING1972

ABSTRACT: 5 PREPARED FOR THE NATIONAL HIGHWAY SAFETY BUREAU, THIS GUIDE WAS  
DESIGNED FOR USE IN ORGANIZING, CONDUCTING, AND STANDARDIZING A REFRESHER  
TRAINING COURSE FOR EMERGENCY MEDICAL TECHNICIANS--AMBULANCE. PREREQUISITES FOR  
BOTH STUDENTS AND TEACHERS, SUGGESTED SCHEDULING AND CLASS SIZE, REQUIREMENTS  
FOR FACILITIES, TRAINING AIDS, AND REFERENCE MATERIALS, AND GUIDELINES FOR  
CONDUCTING THE COURSE ARE PROVIDED. MAJOR SECTIONS OF THE DOCUMENT ARE: (1)  
OBJECTIVES AND SCOPE OF THE COURSE, (2) TEACHING METHOD, (3) COURSE OUTLINE,  
(4) COURSE REQUIREMENTS, (5) CONDUCTING THE COURSE, AND (6) DEVELOPING TEST  
MATERIALS. RELATED DOCUMENTS ARE AVAILABLE AS VT 013 756, IN THIS ISSUE, AND VT  
013 208, VT 011 735, AND VT 013 210 (ALL IN AIM VOL.5 NO.1). (AUTHOR/JS)

AVAILABILITY: > SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE,  
WASHINGTON, D.C. 20402 (\$0.35; TD 8.8; EM 3)

INSTITUTION NAME: DUNLAP AND ASSOCIATES, INC., DARIEN, CONN.

SPONSORING AGENCY NAME: DEPARTMENT OF TRANSPORTATION, WASHINGTON, D.C.  
NATIONAL HIGHWAY SAFETY

CLEARINGHOUSE ACCESSION NUMBER: VT013739

PUBLICATION DATE: 71

TITLE: NURSING CAREERS IN THE INDIAN HEALTH SERVICE.

DESCRIPTOR: H INSTRUCTIONAL MATERIALS; \*HEALTH OCCUPATIONS EDUCATION;  
OCCUPATIONAL INFORMATION; \*NURSES; \*RESOURCE MATERIALS; \*AMERICAN INDIANS;  
EMPLOYMENT QUALIFICATIONS; CAREER PLANNING; \*CAREER OPPORTUNITIES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 13P.1971 REVISION

ISSUE: AIM SPRING1972

ABSTRACT: & INCLUDED IN THIS PAMPHLET IS INFORMATION CONCERNING HEALTH FACILITIES FOR INDIANS AND RELATED NURSING CAREER OPPORTUNITIES. SPECIFICALLY, THE DOCUMENT DESCRIBES JOB REQUIREMENTS AND APPLICATION PROCEDURES. ALSO INCLUDED IS A DIRECTORY OF REGIONAL HEALTH SERVICE AREA OFFICES AND HEALTH, EDUCATION AND WELFARE REGIONAL OFFICES. (JS)

REPORT NUMBER: PHS-PUB-1626

AVAILABILITY: SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (\$0.30; HE 20.2652; N 93/971)

INSTITUTION NAME: HEALTH SERVICES AND MENTAL HEALTH ADMINISTRATION (DHEW), BETHESDA, MD.



CLEARINGHOUSE ACCESSION NUMBER: VT013737

PUBLICATION DATE: 1JUL70

TITLE: OVERALL PLAN; A VOCATIONAL COURSE IN NURSE'S AIDE FOR HIGH SCHOOL GIRLS. AN INNOVATIVE PILOT PROGRAM.

PERSONAL AUTHOR: TERRELL, BERT;BABINEAUX, C.J.

DESCRIPTOR: T \*TEACHING GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*TEACHING TECHNIQUES; \*PILOT PROJECTS; \*NURSES AIDES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; GRADE 12; COOPERATIVE EDUCATION; CLASS ORGANIZATION; EDUCATIONAL INNOVATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 41P.

ISSUE: AIM SPRING1972

ABSTRACT: DEVELOPED FOR TRAINING PROSPECTIVE NURSES AIDES, THIS COURSE OF STUDY AND TEACHING GUIDE IS INTENDED FOR USE IN GRADE 12 FOR A CLASS THAT MEETS 2 HOURS A DAY 5 DAYS A WEEK. TWO CREDITS ARE GIVEN FOR THE COURSE WHICH INCLUDES 18 WEEKS (180 HOURS) OF ON-THE-JOB TRAINING AT A NURSING HOME AND A HOSPITAL. THE TWO MAJOR SECTIONS OF THE GUIDE ARE TECHNIQUES OF VOCATIONAL INSTRUCTION AND THE COURSE OF STUDY. THE LATTER SECTION PROVIDES A LESSON OUTLINE, OBJECTIVES, AND SUGGESTIONS FOR CLASS ORGANIZATION, SUPPLIES AND RESOURCE MATERIALS. (JS)

INSTITUTION NAME: IBERIA PARISH SCHOOL BOARD, LA.

SPONSORING AGENCY NAME: OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.

CLEARINGHOUSE ACCESSION NUMBER: VT013674

PUBLICATION DATE: MAY70

TITLE: A STUDY OF PURCHASING OCCUPATIONS IN HEALTH CARE FACILITIES. INTERIM REPORT ABSTRACT.

PERSONAL AUTHOR: HENRICH, ROBERT R., AND OTHERS

DESCRIPTOR: 9 \*HEALTH OCCUPATIONS EDUCATION; \*PURCHASING; \*HOSPITALS; \*TASK ANALYSIS; EDUCATIONAL NEEDS; EDUCATIONAL PROGRAMS; RESEARCH PROJECTS; CURRICULUM DEVELOPMENT; TABLES (DATA); \*ABSTRACTS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 48P.

ISSUE: ARM WINTER1972

ABSTRACT: F THIS ABSTRACT SUMMARIZES THE INTERIM REPORT OF THE FUNCTIONAL ANALYSIS FOR THE OCCUPATIONAL AREA OF HEALTH CARE FACILITY PURCHASING. A NATIONAL TECHNICAL ADVISORY COMMITTEE FOR PURCHASING PROVIDED ASSISTANCE IN DESIGNING A QUESTIONNAIRE TO IDENTIFY BY JOB TITLES THE VARIOUS PERSONS CURRENTLY PERFORMING PURCHASING FUNCTIONS IN THE HEALTH CARE FACILITY, AND TO VALIDATE A TASK LIST APPROPRIATE TO PERSONNEL IN THE PURCHASING OCCUPATIONS IN HEALTH CARE FACILITIES THROUGHOUT THE STATE. MAJOR SECTIONS OF THE ABSTRACT DEAL WITH PROCEDURES, RESULTS, AND RECOMMENDATIONS AND CONCLUSIONS. THE COMPLETE REPORT ON WHICH THIS ABSTRACT IS BASED IS AVAILABLE AS ED 041 146 OR VT 011 425 (ARM FALL 1970). (AUTHOR/JS)

INSTITUTION NAME: CALIFORNIA UNIV., LOS ANGELES. DIV. OF VOCATIONAL EDUCATION.

SPONSORING AGENCY NAME: OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C. BUREAU OF RESEARCH

CLEARINGHOUSE ACCESSION NUMBER: VT013569

PUBLICATION DATE: 71

TITLE: DENTAL TECHNICIAN, PROSTHETIC.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; VOCATIONAL EDUCATION; \*STUDY GUIDES; \*DENTAL TECHNICIANS; MILITARY TRAINING; PARAMEDICAL OCCUPATIONS; \*LABORATORY TECHNOLOGY; \*DENTISTRY

IDENTIFIER: \*DENTAL PROSTHESES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 359P.1965 REVISION.

ISSUE: AIM WINTER1972

ABSTRACT: # THIS STUDY GUIDE IS INTENDED AS A BASIC TEXT FOR STUDENTS IN DENTAL TECHNICIAN, PROSTHETIC, SCHOOLS PREPARING THEMSELVES FOR ADVANCEMENT IN RATE OR RATING, AND AS A CONSTANT SOURCE OF REFERENCE FOR DENTAL TECHNICIANS. CONTENTS INCLUDE CHAPTERS ON: (1) PREPARING FOR ADVANCEMENT IN RATING, (2) ANATOMY, (3) DENTAL MATERIALS, (4) COMPLETE DENTURES, (5) REMOVABLE PARTIAL DENTURES, AND (6) INLAYS, CROWNS, AND FIXED PARTIAL DENTURES. THIS DOCUMENT COVERS ONLY THE PROFESSIONAL (TECHNICAL) QUALIFICATIONS NECESSARY FOR ADVANCEMENT IN THE SPECIALTY OF PROSTHETICS. THE GUIDE IS ILLUSTRATED WITH NUMEROUS PHOTOGRAPHS AND DRAWINGS. (GEB)

REPORT NUMBER: NAVPERS-10685-C

AVAILABILITY: SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (D208.11:D43/965, \$4.00).

INSTITUTION NAME: DEPARTMENT OF THE NAVY, WASHINGTON, D.C. BUREAU OF NAVAL PERSONNEL.

CLEARINGHOUSE ACCESSION NUMBER: VT013553

PUBLICATION DATE: 71

TITLE: INTRODUCTION TO NURSING FOR HIGH SCHOOLS.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*TEACHING GUIDES; \*NURSING;  
\*HEALTH EDUCATION; \*FAMILY HEALTH; HIGH SCHOOLS; COMMUNITY HEALTH; HIGH SCHOOL  
STUDENTS; BIBLIOGRAPHIC CITATIONS; INSTRUCTIONAL MATERIALS; AUDIOVISUAL AIDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 84P.

ISSUE: AIM SPRING1972

ABSTRACT: THIS DOCUMENT IS INTENDED TO BE USED AS A GUIDE FOR TEACHING HIGH SCHOOL STUDENTS WHO ARE SEEKING ADVANCED PREPARATION FOR HEALTH CAREERS IN ORDER TO MEET EXPANDING COMMUNITY NEEDS. THE COURSE OF STUDY PROVIDES LEARNING EXPERIENCES FOR DEVELOPING A POSITIVE HEALTH PROGRAM FOR STUDENTS, THEIR FAMILIES, AND COMMUNITIES. OPPORTUNITIES ARE PRESENTED FOR THE MASTERY OF SIMPLE NURSING TECHNIQUES VALUABLE IN THE HOME CARE OF THE SICK. THE TOPICS ARE PRESENTED BY SUBJECT CONTENT AND SUGGESTED ACTIVITIES AND PROCEDURES FOR THE TEACHER AND THE STUDENT ARE INCLUDED. A BIBLIOGRAPHY IS APPENDED. (GB)

AVAILABILITY: A BOARD OF EDUCATION OF THE CITY OF NEW YORK, PUBLICATIONS SALES OFFICE, 110 LIVINGSTON STREET, BROOKLYN, NEW YORK 11021 (\$3.50, CHECKS SHOULD BE MADE PAYABLE TO AUDITOR, BOARD OF EDUCATION).

INSTITUTION NAME: NEW YORK CITY BOARD OF EDUCATION, BROOKLYN, N.Y. BUREAU OF CURRICULUM DEVELOPMENT.

CLEARINGHOUSE ACCESSION NUMBER: VT013517

PUBLICATION DATE: NOV68

TITLE: MEDICAL III, COURSE OF STUDY.

DESCRIPTOR: G \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM GUIDES; \*HEALTH EDUCATION; \*MEDICAL ASSISTANTS; \*NURSES AIDES; HEALTH OCCUPATIONS; FILMS; LEARNING ACTIVITIES; AUDIVISUAL AIDS; BIBLIOGRAPHIC CITATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 99P.

ISSUE: AIM WINTER1972

ABSTRACT: E THIS COURSE OF STUDY FOR PROSPECTIVE NURSING ASSISTANTS IS DESIGNED TO PROVIDE THE STUDENT WITH A COMPREHENSIVE KNOWLEDGE OF EACH BODY SYSTEM AND TO PRESENT THE STUDENT WITH THE MEDICAL PROCEDURES ASSOCIATED WITH EACH SYSTEM AND WITH CARE OF THE WHOLE PATIENT. THE GUIDE HAS THREE AREAS WHICH CONTAIN MATERIALS TO BE ADAPTED BY THE TEACHER FOR ANY GIVEN UNIT OF INSTRUCTION. ONE SECTION CONTAINS CONTENT MATTER WHICH INDICATES BASIC CONCEPTS FOR THE STUDENT TO DEVELOP. THE STUDENT LEARNING ACTIVITIES SECTION IS TO BE EXPANDED BY THE INDIVIDUAL TEACHER TO FIT THE LEARNING ENVIRONMENT AND STUDENTS. THE EVALUATION SECTION PROVIDES SUGGESTIONS FOR EVALUATING ANY GIVEN SET OF ACTIVITIES AND CONCEPTS. TEXT AND AUDIO-VISUAL REFERENCES SUGGESTED WITHIN EACH UNIT OF STUDY ARE INDICATED ON THE FINAL PAGE OF EACH UNIT. RELATED DOCUMENTS ARE AVAILABLE IN THIS ISSUE AS VT 013 515 AND VT 013 516. (GB)

AVAILABILITY: PITTSBURGH PUBLIC SCHOOL, ADMINISTRATION BUILDING, BELLEFIELD AVENUE AT FORBES AVENUE, PITTSBURGH, PA. 15213 (\$4.00, FOR LIBRARIES OF UNIVERSITY AND SCHOOL DISTRICTS ONLY, ORDERS MUST BE PREPAID--MAKE CHECKS PAYABLE TO THE PITTSBURGH BOARD OF PUBLIC EDUCATION).

INSTITUTION NAME: PITTSBURGH BOARD OF PUBLIC EDUCATION, PA. DIV. OF CURRICULUM AND INSTRUCTION.

SPONSORING AGENCY NAME: PENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION, HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL, AND CONTINUING EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT013516

PUBLICATION DATE: NOV.68

TITLE: MEDICAL II, COURSE OF STUDY.

DESCRIPTOR: S \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM GUIDES; \*HEALTH EDUCATION; \*HEALTH OCCUPATIONS; \*MEDICAL ASSISTANTS; FILMS; BIBLIOGRAPHIC CITATIONS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS; COMMUNICATION SKILLS; SKILL DEVELOPMENT

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 53P.

ISSUE: AIM WINTER1972

ABSTRACT: - THIS DOCUMENT IS DESIGNED TO PROVIDE A BACKGROUND FOR THE STUDENT WHO ELECTS TO APPLY CLERICAL KNOWLEDGE AND SKILLS IN A HEALTH SERVICE SETTING. TOPICS ARE: (1) CONTACT SKILLS, (2) MEDICAL RECORDS, AND (3) DIAGNOSTIC AIDS. THE GUIDE HAS THREE AREAS WHICH CONTAIN MATERIALS TO BE ADAPTED BY THE TEACHER FOR ANY GIVEN UNIT OF INSTRUCTION. ONE SECTION CONTAINS CONTENT MATTER WHICH INDICATES BASIC CONCEPTS FOR THE STUDENT TO DEVELOP. THE STUDENT LEARNING ACTIVITIES SECTION IS TO BE EXPANDED BY THE INDIVIDUAL TEACHER TO FIT THE LEARNING ENVIRONMENT AND STUDENTS. THE EVALUATION SECTION PROVIDES SUGGESTIONS FOR EVALUATING ANY GIVEN SET OF ACTIVITIES AND CONCEPTS. TEXT AND AUDIO-VISUAL REFERENCES SUGGESTED WITHIN EACH UNIT OF STUDY ARE INDICATED ON THE FINAL PAGE OF EACH UNIT. RELATED DOCUMENTS ARE AVAILABLE IN THIS ISSUE AS VT 013 515 AND VT 013 517. (GB)

AVAILABILITY: PITTSBURGH PUBLIC SCHOOLS, ADMINISTRATION BUILDING, BELLEFIELD AVENUE AT FORBES AVENUE, PITTSBURGH, PA. 15213 (\$4.00, FOR LIBRARIES OF UNIVERSITIES AND SCHOOL DISTRICTS ONLY, ORDERS MUST BE PREPAID--MAKE CHECKS PAYABLE TO PITTSBURGH BOARD OF PUBLIC EDUCATION).

INSTITUTION NAME: PITTSBURGH BOARD OF PUBLIC EDUCATION, PA. DIV. OF CURRICULUM AND INSTRUCTION.

SPONSORING AGENCY NAME: PENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION, HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL, AND CONTINUING EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT013515

PUBLICATION DATE: NOV68

TITLE: MEDICAL I, COURSE OF STUDY.

DESCRIPTOR: 7 \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM GUIDES; \*HEALTH EDUCATION; \*COMMUNITY HEALTH; \*HEALTH OCCUPATIONS; FILMS; BIBLIOGRAPHIC CITATIONS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 43P.

ISSUE: AIM WINTER1972

ABSTRACT: THIS COURSE OF STUDY IS AN EXPLORATORY COURSE CONSTRUCTED TO DEVELOP A KNOWLEDGE OF COMMUNITY HEALTH SERVICES AND HEALTH OCCUPATIONS. TOPICS ARE: (1) THE STUDENT AND A HEALTH FOUNDATION, (2) COMMUNITY HEALTH, AND (3) HEALTH OCCUPATIONS. THE GUIDE HAS THREE AREAS WHICH CONTAIN MATERIALS TO BE ADAPTED BY THE TEACHER FOR ANY GIVEN UNIT OF INSTRUCTION. ONE SECTION CONTAINS CONTENT MATTER WHICH INDICATES BASIC CONCEPTS FOR THE STUDENT TO DEVELOP. THE STUDENT LEARNING ACTIVITIES SECTION IS TO BE EXPANDED BY THE INDIVIDUAL TEACHER TO FIT THE LEARNING ENVIRONMENT AND STUDENTS. THE EVALUATION SECTION PROVIDES SUGGESTIONS FOR EVALUATING ANY GIVEN SET OF ACTIVITIES AND CONCEPTS. TEXT AND AUDIO-VISUAL REFERENCES SUGGESTED WITHIN EACH UNIT OF STUDY ARE INDICATED ON THE FINAL PAGE OF EACH UNIT. RELATED DOCUMENTS ARE AVAILABLE IN THIS ISSUE AS VT 013 516 AND VT 013 517. (GB)

AVAILABILITY: PITTSBURGH PUBLIC SCHOOLS, ADMINISTRATION BUILDING, BELLEFIELD AVENUE AT FORBES AVENUE, PITTSBURGH, PA. 15213 (\$4.00, FOR LIBRARIES OF UNIVERSITIES AND SCHOOL DISTRICTS ONLY, ORDERS MUST BE PREPAID-MAKE CHECKS PAYABLE TO PITTSBURGH BOARD OF PUBLIC EDUCATION).

INSTITUTION NAME: PITTSBURGH BOARD OF PUBLIC EDUCATION, PA. DIV. OF CURRICULUM AND INSTRUCTION.

SPONSORING AGENCY NAME: : DPENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION, HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL, AND CONTINUING EDUCATION.

CLEARINGHOUSE ACCESSION NUMBER: VT013445

PUBLICATION DATE: 65

TITLE: A GUIDE FOR OPERATING AMBULANCE FLEETS.

DESCRIPTOR: L \*VOCATIONAL EDUCATION; \*STUDY GUIDES; \*EMERGENCY SQUAD PERSONNEL; \*DRIVER EDUCATION; \*SERVICE OCCUPATIONS; EQUIPMENT MAINTENANCE; HEALTH OCCUPATIONS; ATTENDANT TRAINING; JOB TRAINING; BIBLIOGRAPHIC CITATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 34P.

ISSUE: AIM FALL 1971

ABSTRACT: TO PROVIDE A TOOL THAT CAN BE USED TO INCREASE THE SAFETY AND EFFICIENCY OF AMBULANCE FLEET DRIVERS AND VEHICLES, THIS GUIDE WAS DEVELOPED BY THE NATIONAL SAFETY COUNCIL. THE OBJECTIVE IS TO SUGGEST MINIMUM STANDARDS THAT THE AMBULANCE FLEET OPERATOR CAN USE AS GUIDELINES TO HELP IN PREVENTING ACCIDENTS INVOLVING HIS DRIVERS AND IN ESTABLISHING SOUND OPERATING POLICIES FOR HIS FLEET. TOPICS ARE: (1) ESTABLISHING OPERATING POLICY, (2) SELECTION OF DRIVERS, (3) DRIVER INSTRUCTION, (4) SPECIAL REQUIPEMENTS OF AMBULANCE DRIVING, (5) EMERGENCY VEHICLE DRIVING, (6) VEHICLE AND EQUIPMENT MAINTENANCE, AND (7) QUICK REMINDERS FOR POSTING AND REPETITION. REFERENCES, A MODEL ORDINANCE, AND A UNIFORM VEHICLE CODE ARE APPENDED. (GB)

AVAILABILITY: NATIONAL SAFETY COUNCIL, 425 NORTH MICHIGAN AVENUE, CHICAGO, ILLINOIS 60611 (SINGLE COPIES \$2.00, 2-9 COPIES \$1.50, 10 COPIES \$1.30 EACH).

INSTITUTION NAME: NATIONAL SAFETY COUNCIL, CHICAGO, ILL. DEPT. OF MOTOR TRANSPORTATION.



CLEARINGHOUSE ACCESSION NUMBER: VT013334

PUBLICATION DATE: MAR70

TITLE: A MODEL ORDINANCE OR STATUTE REGULATING AMBULANCE SERVICE.

DESCRIPTOR: \*VOCATIONAL EDUCATION; TRANSPORTATION; \*STANDARDS; \*RESOURCE MATERIALS; INSTRUCTIONAL MATERIALS; SAFETY EDUCATION; \*LAWS; \*PATIENTS (PERSONS); DRIVER EDUCATION; \*HEALTH SERVICES; SERVICE OCCUPATIONS; MEDICAL SERVICES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 18P.

ISSUE: AIM FALL1971

ABSTRACT: > DEVELOPED FOR THE NATIONAL SAFETY COUNCIL, THE AMERICAN COLLEGE OF SURGEONS, AND THE AMERICAN ASSOCIATION FOR THE SURGERY OF TRAUMA, THIS ORDINANCE IS TO BE USED AS A MODEL STATUTE FOR THE TRANSPORTATION OF THE INJURED. THE INTENT OF THE MODEL STATUTE IS TO SERVE AS A GUIDE TO IMPROVE A NECESSARY PUBLIC SERVICE AND PROVIDE UNIFORMITY THROUGHOUT THE UNITED STATES. RECOMMENDED PRIMARILY AS A STATE LAW, THE 18 SECTIONS OF THIS ORDINANCE COVER SUCH TOPICS AS: (1) LICENSE REQUIRED, (2) DUTIES OF LICENSE OFFICER, (2) DUTIES OF HEALTH OFFICERS, (4) REPORTS, (5) STANDARDS FOR AMBULANCE LICENSE, AND (6) PENALTIES. (JS)

INSTITUTION NAME: NATIONAL SAFETY COUNCIL, CHICAGO, ILL.

SPONSORING AGENCY NAME: AMERICAN COLL. OF SURGEONS, CHICAGO, ILL.; AMERICAN ASSOCIATION FOR THE SURGERY OF TRAUMA, BURLINGTON, VT.

CLEARINGHOUSE ACCESSION NUMBER: VT013289

PUBLICATION DATE: 71

TITLE: NURSE ASSISTANT. A COURSE OF STUDY--SECONDARY-POST-SECONDARY.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM GUIDES; \*NURSES AIDES; \*HEALTH OCCUPATIONS; \*UNITS OF STUDY (SUBJECT FIELDS); POST SECONDARY EDUCATION; SECONDARY EDUCATION; AUDIOVISUAL AIDS; FILMS; BIBLIOGRAPHIC CITATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 343P.

ISSUE: AIM WINTER1972

ABSTRACT: I DEVELOPED BY A CURRICULUM MATERIALS CENTER OF A STATE DEPARTMENT OF EDUCATION, THIS COURSE OF STUDY IS INTENDED TO PREPARE STUDENTS AT THE SECONDARY AND POST-SECONDARY LEVEL TO SERVE AS ENTRY LEVEL NURSING ASSISTANTS UNDER THE SUPERVISION OF REGISTERED NURSES OR LICENSED PRACTICAL NURSES. SECTIONS ARE: (1) ORIENTATION OF THE NURSE ASSISTANT, (2) MEETING PATIENT'S BASIC NEEDS, (3) MEETING PATIENT'S PARTICULAR NEEDS, AND (4) MEETING PATIENT'S SPECIAL NEEDS. EACH INSTRUCTIONAL UNIT INCLUDES OBJECTIVES, SUGGESTED ACTIVITIES, INFORMATION SHEETS, JOB SHEETS, VISUAL AIDS, ADDITIONAL REFERENCES, TESTS, AND ANSWERS TO THE TESTS. A SELECTED BIBLIOGRAPHY AND A LISTING OF FILMS AND FILMSTRIPS ARE INCLUDED. (GB)

AVAILABILITY: V CURRICULUM AND INSTRUCTIONAL MATERIALS CENTER, STATE DEPARTMENT OF VOCATIONAL AND TECHNICAL EDUCATION, 1515 WEST SIXTH AVE., STILLWATER, OKLAHOMA 74074 (\$10.00).

INSTITUTION NAME: OKLAHOMA STATE DEPT. OF EDUCATION, OKLAHOMA CITY.

CLEARINGHOUSE ACCESSION NUMBER: VT013210

PUBLICATION DATE: FEB70

TITLE: BASIC TRAINING PROGRAM FOR EMERGENCY MEDICAL TECHNICIAN--AMBULANCE.  
INSTRUCTOR'S LESSON PLANS.

DESCRIPTOR: 2 \*HEALTH OCCUPATIONS EDUCATION; \*EMERGENCY SQUAD PERSONNEL;  
\*TEACHING GUIDES; \*TEACHING TECHNIQUES; \*LESSON PLANS; COURSE CONTENT; SERVICE  
OCCUPATIONS; INSTRUCTIONAL MATERIALS; EDUCATIONAL OBJECTIVES; STUDENT  
EVALUATION; RESOURCE MATERIALS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 244P.

ISSUE: AIM WINTER1972

ABSTRACT: O PREPARED FOR THE NATIONAL HIGHWAY SAFETY BUREAU, THESE LESSON  
PLANS WERE DEVELOPED FOR USE IN A BASIC TRAINING PROGRAM FOR AMBULANCE  
PERSONNEL. THE COURSE OBJECTIVE IS TO DEVELOP OR UP-GRADE THE SKILL LEVELS OF  
ALL INDIVIDUALS INVOLVED IN PROVIDING EMERGENCY MEDICAL CARE SERVICES. LESSON  
PLANS FOR 25 TOPICS INCLUDE: (1) AIRWAY OBSTRUCTIONS AND PULMONARY ARREST, (2)  
CARDIAC ARREST, (3) WOUNDS, (4) FRACTURES OF UPPER EXTREMITY, (5) MEDICAL  
-EMERGENCIES I AND II, AND (6) A FINAL WRITTEN TEST. ALSO INCLUDED ARE (1)  
INSTRUCTIONS FOR THE TEACHER, (2) REFERENCES, (3) OBJECTIVES, AND (4) A LIST OF  
NEEDED MATERIALS AND EQUIPMENT. RELATED DOCUMENTS ARE AVAILABLE AS VT 011 735  
AND VT 013 208, BOTH IN THIS ISSUE. (AUTHOR/JS)

AVAILABILITY: SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE,  
WASHINGTON, D.C. 20402 (TD2.208:EM3/3, \$2.50).

INSTITUTION NAME: DUNLAP AND ASSOCIATES, INC., DARIEN, CONN.

SPONSORING AGENCY NAME: DDEPARTMENT OF TRANSPORTATION, WASHINGTON, D.C.  
NATIONAL HIGHWAY SAFETY BUREAU

CLEARINGHOUSE ACCESSION NUMBER: VT013208

PUBLICATION DATE: OCT69

TITLE: BASIC TRAINING PROGRAM FOR EMERGENCY MEDICAL TECHNICIANS--AMBULANCE. CONCEPTS AND RECOMMENDATIONS.

DESCRIPTOR: X \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAM GUIDES; \*EMERGENCY SQUAD PERSONNEL; \*EDUCATIONAL OBJECTIVES; \*PROGRAM DEVELOPMENT; SERVICE OCCUPATIONS; EDUCATIONAL PROGRAMS; INSTRUCTIONAL MATERIALS; FUNDAMENTAL CONCEPTS; COURSE CONTENT

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 51P.

ISSUE: AIM WINTER1972

ABSTRACT: PREPARED FOR THE NATIONAL HIGHWAY SAFETY BUREAU, THIS PROGRAM WAS DEVELOPED FOR USE IN TRAINING AMBULANCE PERSONNEL. THE DEVELOPMENT OF SUCH A TRAINING COURSE IS A NECESSARY FIRST STEP IN AN EXTENDED PROGRAM TO INCREASE THE COMPETENCE AND PROFESSIONALISM OF ALL AMBULANCE PERSONNEL. THE COURSE OBJECTIVE IS TO DEVELOP OR UP-GRADE THE SKILL LEVELS OF ALL INDIVIDUALS INVOLVED IN PROVIDING EMERGENCY MEDICAL CARE SERVICES. THE COURSE ENCOMPASSES THE KNOWLEDGE AND SKILLS REQUIRED TO PERFORM ALL EMERGENCY CARE PROCEDURES SHORT OF THOSE RENDERED BY PHYSICIANS OR BY PARAMEDICAL PERSONNEL UNDER THE DIRECT SUPERVISION OF A PHYSICIAN. INFORMATION FOUND IN THIS MANUAL INCLUDES (1) EMERGENCY MEDICAL TECHNICIAN CONCEPT, (2) BASIC TRAINING COURSE DEVELOPMENT, (3) REQUIREMENTS FOR A TRAINING PROGRAM IN EMERGENCY MEDICAL CARE, AND (4) RECOMMENDATIONS FOR TRAINING COURSE DEVELOPMENT. ALSO INCLUDED ARE COURSE AND LESSON OBJECTIVES. RELATED DOCUMENTS ARE AVAILABLE AS VT 011 735 AND VT 013 210, BOTH IN THIS ISSUE. (AUTHOR/JS)

AVAILABILITY: - SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (TD2.208:EM3, \$.35).

INSTITUTION NAME: DUNLAP AND ASSOCIATES, INC., DARIEN, CONN.

SPONSORING AGENCY NAME: DEPARTMENT OF TRANSPORTATION, WASHINGTON, D.C.  
NATIONAL HIGHWAY SAFETY BUREAU

CLEARINGHOUSE ACCESSION NUMBER: VT013057

PUBLICATION DATE: 70

TITLE: HANDWASHING.

PERSONAL AUTHOR: JOHNSON, DORA

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*UNIT PLAN; \*AUTOINSTRUCTIONAL AIDS; \*SANITATION; STUDY GUIDES; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; ACHIEVEMENT TESTS; ANSWER KEYS

IDENTIFIER: \*HANDWASHING

EDRS PRICE: DOCUMENT NOT AVAILABLE FROM EDRS.

DESCRIPTIVE NOTE: 13P.

ISSUE: AIM WINTER1972

ABSTRACT: DEVELOPED BY A HEALTH OCCUPATIONS TEACHER COORDINATOR, THIS COLOR-CODED SELF-INSTRUCTIONAL UNIT ON HANDWASHING IS FOR STUDENT AND TEACHER USE. CONTENTS INCLUDE OBJECTIVES, SELF-ASSESSMENT, STUDY GUIDE REFERENCES, STUDY QUESTIONS, SUGGESTED ACTIVITIES, LABORATORY ACTIVITIES, UNIT SUMMARY, SELF-TEST, INSTRUCTOR'S KEY TO SELF-TEST, AND EVALUATION FORMS. (SB)

AVAILABILITY: U DEPARTMENT OF VOCATIONAL EDUCATION, CAREER DEVELOPMENT CENTER, PUBLICATION AND DISSEMINATION DIVISION, UNIVERSITY OF NORTHERN COLORADO, GREELEY, COLORADO 80631.

INSTITUTION NAME: NORTHERN COLORADO UNIV., GREELEY. CAREER DEVELOPMENT CENTER.

CLEARINGHOUSE ACCESSION NUMBER: VT013043

PUBLICATION DATE: 71

TITLE: NURSING PROGRAM, LEVEL III. CURRICULUM PROJECT.

PERSONAL AUTHOR: POWERS, BONNIE

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*NURSING; \*TEACHING GUIDES;  
ASSOCIATE DEGREES; POST SECONDARY EDUCATION; COMMUNITY COLLEGES; EDUCATIONAL  
OBJECTIVES; JOB SKILLS; JOB TRAINING; UNIT PLAN

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 62P.

ISSUE: AIM WINTER1972

ABSTRACT: \_ FOLLOWING SUCCESSFUL COMPLETION OF LEVELS I AND II, THE STUDENT IS READY FOR THIS LEVEL, THE THIRD OF A 3-LEVEL NURSING PROGRAM LEADING TO AN ASSOCIATE DEGREE IN NURSING, WHICH WAS PREPARED BY A REGISTERED NURSE FOR TEACHING A 2-SEMESTER COURSE EMPHASIZING TEACHING PATIENTS AND FAMILIES, INDIVIDUALIZED PATIENT CARE UTILIZING ASSESSMENT, PLANNING, AND EVALUATION AND SUPERVISION OF OTHERS, ABILITY TO IMPLEMENT COMPREHENSIVE PATIENT CARE, AND TRANSITION FROM STUDENT ROLE TO NURSE PRACTITIONER ROLE. THE UNITS OF BOTH SEMESTERS PROVIDE CLASSROOM AND LABORATORY OR CLINICAL EXPERIENCE STRESSING ACTIVITIES RELATED TO (1) PSYCHO-SOCIAL ADJUSTMENT, (2) COMFORT AND SAFETY, (3) ACTIVITY AND EXERCISE, (4) INTAKE AND UTILIZATION OF NUTRIENTS, (5) ELIMINATION, (6) REST AND SLEEP, AND (7) INTAKE, TRANSPORTATION, AND ASSIMILATION OF OXYGEN. EACH UNIT IS DIVIDED INTO SUB-UNITS, AND LABORATORY/CLASSROOM/CLINICAL EXPERIENCES BASED ON GOALS, SUGGESTED REFERENCES, CLINICAL ASSIGNMENT, AND EVALUATIVE SUGGESTIONS ACCOMPANY EACH SUB-UNIT. LEVELS I AND II ARE AVAILABLE AS VT 013 041 AND VT 013 042, RESPECTIVELY, ALSO IN THIS ISSUE. (SB)

INSTITUTION NAME: CENTRAL ARIZONA COLL., COOLIDGE.

CLEARINGHOUSE ACCESSION NUMBER: VT013042

PUBLICATION DATE: 71

TITLE: NURSING PROGRAM, LEVEL II. CURRICULUM PROJECT.

PERSONAL AUTHOR: POWERS, BONNIE

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*NURSING; \*TEACHING GUIDES;  
ASSOCIATE DEGREES; POST SECONDARY EDUCATION; COMMUNITY COLLEGES; JOB SKILLS;  
JOB TRAINING; UNIT PLAN; EDUCATIONAL OBJECTIVES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 37P.

ISSUE: AIM WINTER1972

ABSTRACT: 2 FOLLOWING SUCCESSFUL COMPLETION OF LEVEL I, THE STUDENT IS READY FOR THIS LEVEL, THE SECOND OF A 3-LEVEL NURSING PROGRAM LEADING TO AN ASSOCIATE DEGREE IN NURSING, WHICH WAS PREPARED BY A REGISTERED NURSE FOR TEACHING A 1-SEMESTER COURSE DESIGNED TO HELP STUDENTS IDENTIFY AND DIFFERENTIATE NURSING PROBLEMS FOR PATIENTS WITH COMMON DISORDERS. THE UNITS PROVIDE CLASSROOM AND LABORATORY EXPERIENCES STRESSING ACTIVITIES RELATED TO (1) PSYCHO-SOCIAL ADJUSTMENT, (2) COMFORT AND SAFETY, (3) ACTIVITY AND EXERCISE, (4) INTAKE AND UTILIZATION OF NUTRIENTS, (5) ELIMINATION, (6) REST AND SLEEP, AND (7) INTAKE, TRANSPORTATION, AND ASSIMILATION OF OXYGEN. EACH UNIT IS DIVIDED INTO SUB-UNITS, AND LABORATORY/CLASSROOM EXERCISES BASED ON GOALS, SUGGESTED REFERENCES, CLINICAL ASSIGNMENT, AND EVALUATION SUGGESTIONS ACCOMPANY EACH SUB-UNIT. LEVELS I AND III ARE AVAILABLE AS VT 013 041 AND VT 013 043, RESPECTIVELY, ALSO IN THIS ISSUE. (SB)

INSTITUTION NAME: CENTRAL ARIZONA COLL., COOLIDGE.

CLEARINGHOUSE ACCESSION NUMBER: VT013041

PUBLICATION DATE: 71

TITLE: NURSING PROGRAM, LEVEL I. CURRICULUM PROJECT.

PERSONAL AUTHOR: POWERS, BONNIE

DESCRIPTOR: Y \*HEALTH OCCUPATIONS EDUCATION; \*NURSING; \*TEACHING GUIDES; ASSOCIATE DEGREES; POST SECONDARY EDUCATION; COMMUNITY COLLEGES; EDUCATIONAL PHILOSOPHY; EDUCATIONAL OBJECTIVES; JOB SKILLS; JOB TRAINING; COURSE DESCRIPTIONS; UNIT PLAN

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 59P.

ISSUE: AIM WINTER1972

ABSTRACT: THIS IS THE FIRST OF A 3-LEVEL NURSING PROGRAM LEADING TO AN ASSOCIATE DEGREE IN NURSING, WHICH WAS PREPARED BY A REGISTERED NURSE FOR TEACHING A 1-SEMESTER INTRODUCTORY COURSE EMPHASIZING BASIC NURSING ATTITUDES, SKILLS, AND KNOWLEDGES COMMON TO ALL AREAS OF NURSING FROM BIRTH THROUGH SENESCENCE. THE UNITS PROVIDE CLASSROOM AND LABORATORY EXPERIENCE STRESSING NURSING ACTIVITIES RELATED TO (1) PSYCHO-SOCIAL ADJUSTMENT, (2) COMFORT AND SAFETY, (3) ACTIVITY AND EXERCISE, (4) INTAKE AND UTILIZATION OF NUTRIENTS, (5) ELIMINATION, (6) REST AND SLEEP, AND (7) INTAKE, TRANSPORTATION, AND ASSIMILATION OF OXYGEN. EACH UNIT IS DIVIDED INTO SUB-UNITS, AND LABORATORY/CLASSROOM EXPERIENCES BASED ON GOALS, SUGGESTED REFERENCES, CLINICAL ASSIGNMENT, AND EVALUATION SUGGESTIONS ACCOMPANY EACH SUB-UNIT. AN INTRODUCTORY SECTION PROVIDES THE PHILOSOPHY AND OBJECTIVES OF THE NURSING PROGRAM, ADMINISTRATIVE CONSIDERATIONS, OUTLINE OF PROGRAM REQUIREMENTS, DESCRIPTIONS OF NURSING COURSES AND PREREQUISITE REQUIREMENTS, METHODS FOR MEETING PHILOSOPHY AND OBJECTIVES, AND CRITERIA OF ACCEPTANCE FOR NURSING ACTIVITIES. LEVELS II AND III ARE AVAILABLE AS VT 013 042 AND VT 013 043, RESPECTIVELY, ALSO IN THIS ISSUE. (SB)

INSTITUTION NAME: CENTRAL ARIZONA COLL., COOLIDGE.



CLEARINGHOUSE ACCESSION NUMBER: VT013019

PUBLICATION DATE: 70

TITLE: ASSOCIATE DEGREE EDUCATION FOR NURSING--CURRENT ISSUES, 1970.

DESCRIPTOR: \*NURSING; NURSES; \*ASSOCIATE DEGREES; \*HEALTH OCCUPATIONS  
EDUCATION; PROGRAM DESCRIPTIONS; FUNDAMENTAL CONCEPTS; ECONOMICALLY  
DISADVANTAGED; JUNIOR COLLEGES; \*CURRICULUM DEVELOPMENT; \*CONFERENCE REPORTS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 74P. PAPERS PRESENTED AT THE THIRD CONFERENCE OF THE  
COUNCIL OF ASSOCIATE DEGREE PROGRAMS (HONOLULU, HAWAII, MAR. 4-6, 1970).

ISSUE: ARM WINTER 1972

ABSTRACT: THIS DOCUMENT CONTAINS 13 PAPERS PRESENTED AT THE THIRD  
CONFERENCE OF THE COUNCIL OF ASSOCIATE DEGREE PROGRAMS IN HONOLULU, HAWAII,  
MARCH 4-6, 1970. THE FOLLOWING PAPERS WERE PRESENTED: (1) "THE IMPOTENCE OF  
SINGULARITY" BY J.W. PERRY, (2) "SHORT-AND LONG-TERM GOALS" BY E.L. BROWN, (3)  
"ACCREDITATION AND ACCOUNTABILITY" BY F.G. DICKEY, (4) "DIFFERENCES IN NURSING  
PRACTICE BETWEEN GRADUATES OF ASSOCIATE DEGREE AND BACCALAUREATE DEGREE  
PROGRAMS" BY V. WATERS AND OTHERS, (5) "HISTORICAL ASPECT OF THE PROGRAM  
ENRICHMENT PROJECT AT THE UNIVERSITY OF HAWAII" BY H. KIM, (6) "PROCESS OF  
CURRICULUM REVISION IN THE UNIVERSITY OF HAWAII ASSOCIATE DEGREE PROGRAM" BY  
J.B. JOHNSON, (7) "ORIENTATION TO PROJECT--MULTIFACETED APPROACH TOWARD PROGRAM  
ENRICHMENT" BY M. OLSON, (8) "CONCEPTS AND HISTORICAL DEVELOPMENT OF THE  
AUTO-TUTORIAL LABORATORY AND THE MOBILE-TUTORIAL UNIT" BY L.E. FOLGUERAS, (9)  
"CONCEPTS OF THE MULTISENSORY APPROACH" BY C.M. LANGE, (10) "HOW IT REALLY IS"  
BY C.M. MERTZ, (11) "EDUCATION: EAST AND WEST" BY H.D. LONG, (12) "RETENTION OF  
THE DISADVANTAGED IN JUNIOR AND COMMUNITY COLLEGES" BY B.L.K. BLAKE, AND (13)  
"REFLECTIONS ON THE PAST 20 YEARS AND A LOOK INTO THE 1970'S AND 80'S" BY M.L.  
MONTAG. (MU)

REPORT NUMBER: PUB NO. 23-1411

AVAILABILITY: : NATIONAL LEAGUE FOR NURSING, DEPT. OF ASSOCIATE DEGREE  
PROGRAMS, 10 COLUMBUS CIRCLE, NEW YORK, NEW YORK 10019 (\$2.25).

INSTITUTION NAME: NATIONAL LEAGUE FOR NURSING, NEW YORK, N.Y. DEPT. OF  
ASSOCIATE DEGREE PROGRAMS.

CLEARINGHOUSE ACCESSION NUMBER: VT012920

PUBLICATION DATE: AUG70

TITLE: A TRAINING COURSE ON THE SUPERVISION OF CASE AIDES.

DESCRIPTOR: N \*TEACHING GUIDES; VOCATIONAL EDUCATION; \*SUPERVISORY TRAINING; \*CASEWORKERS; \*SUBPROFESSIONALS; \*SOCIAL SERVICES; WELFARE SERVICES; SUPERVISOR ACTIVITIES; PROBLEM SOLVING; STUDENT CHARACTERISTICS; JOB TRAINING

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 40P.

ISSUE: AIM FALL1971

ABSTRACT: THIS TEACHING GUIDE WAS PREPARED BY THE TRAINING BUREAU OF THE HUMAN RELATIONS AGENCY, CALIFORNIA STATE DEPARTMENT OF SOCIAL WELFARE AND CONTAINS SIX 2-HOUR SESSIONS DESIGNED TO PREPARE LINE SUPERVISORS TO ASSUME RESPONSIBILITY FOR NEW CASE AIDES. SESSIONS ARE: (1) INTRODUCTION, (2) ROLE OF THE CASE AIDE IN PROVIDING SERVICES TO CLIENTS, (3) "STYLE" OF THE CASE AIDE AND HIS WAYS OF LEARNING, (4) SEEKING SOLUTIONS TO PROBLEMS, (5) PLANNING FOR THE CASE AIDE'S ARRIVAL AND HIS ONGOING SUPERVISION, AND (6) ORGANIZING AND MANAGING THE DELIVERY OF SERVICES. BRIEF DESCRIPTIONS, LEARNING OBJECTIVES, AND A CONTENT OUTLINE ACCOMPANIED BY REFERENCES, COMMENTS, AND SUGGESTIONS ARE PROVIDED FOR EACH SESSION. AN INTRODUCTORY SECTION DESCRIBES THE PURPOSE, CONTENT, ORGANIZATION, TRAINING MODEL, AND WAYS TO USE THE GUIDE. RELATED DOCUMENTS ARE AVAILABLE AS VT 012 916 AND VT 012 917 ALSO IN THIS ISSUE. (SB)

REPORT NUMBER: TRAINING AID NO.39A

INSTITUTION NAME: CALIFORNIA STATE HUMAN RELATIONS AGENCY, SACRAMENTO.  
DEPT. OF SOCIAL WELFARE.

CLEARINGHOUSE ACCESSION NUMBER: VT012918

PUBLICATION DATE: JUL70

TITLE: A WORKBOOK FOR CASE AIDES IN ORIENTATION AND INDUCTION TRAINING.

DESCRIPTOR: \*WORKBOOKS; VOCATIONAL EDUCATION; STUDY GUIDES;  
\*SUBPROFESSIONALS; \*CASEWORKERS; \*SOCIAL SERVICES; \*WELFARE SERVICES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 77P.

ISSUE: AIM FALL1971

ABSTRACT: THIS WORKBOOK WAS PREPARED BY THE TRAINING BUREAU OF THE HUMAN RELATIONS AGENCY, CALIFORNIA STATE DEPARTMENT OF SOCIAL WELFARE, TO ASSIST IN THE TRAINING OF CASE AIDES. THE 33 EXERCISES ARE KEYED TO THE ORIENTATION AND INDUCTION TRAINING SESSIONS FOUND IN THE TRAINING MANUAL, AVAILABLE AS VT 012 917 ALSO IN THIS ISSUE. (SB)

REPORT NUMBER: TRAINING AID 38-B

INSTITUTION NAME: CALIFORNIA STATE HUMAN RELATIONS AGENCY, SACRAMENTO.  
DEPT. OF SOCIAL WELFARE.

CLEARINGHOUSE ACCESSION NUMBER: VT012917

PUBLICATION DATE: JUL70

TITLE: AN ORIENTATION AND INDUCTION TRAINING COURSE FOR CASE AIDES.

DESCRIPTOR: \*TEACHING GUIDES; VOCATIONAL EDUCATION; \*CASEWORKERS; \*SOCIAL SERVICES; \*WELFARE SERVICES; JOB TRAINING; \*SUBPROFESSIONALS; OCCUPATIONAL INFORMATION; JOB SKILLS; ANNOTATED BIBLIOGRAPHIES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 134P.

ISSUE: AIM FALL1971

ABSTRACT: THIS 2-PART TRAINING GUIDE WAS PREPARED FOR TEACHERS BY THE TRAINING BUREAU OF THE HUMAN RELATIONS AGENCY, CALIFORNIA STATE DEPARTMENT OF WELFARE, AND OUTLINES MAJOR AREAS OF CONTENT NECESSARY TO ADEQUATELY PREPARE CASE AIDES TO PERFORM JOB DUTIES. THE 88-HOUR TRAINING PROGRAM CONSISTS OF A 1-WEEK ORIENTATION PERIOD (40 HOURS) OF PLANNED GROUP INSTRUCTION AND OBSERVATIONAL EXPERIENCES, WHICH IS FOLLOWED BY A 1 TO 3-MONTH INDUCTION TRAINING PERIOD (48 HOURS) OF PLANNED GROUP INSTRUCTION IN COMBINATION WITH SUPERVISED ON-THE-JOB TRAINING. PART I PROVIDES A SERIES OF 17 ORIENTATION TRAINING SESSIONS AND ACCOMPANYING LESSON PLANS, REFERENCES, AND SUGGESTED CONTENT AND TEACHING METHODS, AND PART II PROVIDES 23 INDUCTION TRAINING SESSIONS ORGANIZED IN A SIMILAR MANNER. BOTH PARTS ARE PRECEDED BY AN OUTLINE OF THE SESSIONS AND A BRIEF DESCRIPTION OF THE CONTENT IN EACH SESSION. AN ANNOTATED BIBLIOGRAPHY AND AN EXERCISE IN TEAM TRAINING ARE APPENDED. A RELATED WORKBOOK IS AVAILABLE AS VT 012 918 ALSO IN THIS ISSUE. (SB)

REPORT NUMBER: TRAINING AID 38-A

INSTITUTION NAME: CALIFORNIA STATE HUMAN RELATIONS AGENCY, SACRAMENTO.  
DEPT. OF SOCIAL WELFARE.

CLEARINGHOUSE ACCESSION NUMBER: VT012814

PUBLICATION DATE: JAN71

TITLE: REQUIREMENTS AND GUIDELINES FOR DENTAL HYGIENE EDUCATION PROGRAMS.

DESCRIPTOR: \*GUIDELINES; \*DENTAL HYGIENISTS; \*HEALTH OCCUPATIONS EDUCATION;  
\*VOCATIONAL EDUCATION; \*STANDARDS; PROGRAM GUIDES; HYGIENE; DENTAL CLINICS;  
DENTAL ASSISTANTS; PROGRAM EVALUATION; HEALTH PROGRAMS; EDUCATIONAL PROGRAMS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 28P.

ISSUE: ARM WINTER1972

ABSTRACT: DESIGNED TO ASSIST IN DEVELOPING, IMPROVING, AND EVALUATING DENTAL HYGIENE PROGRAMS, THIS REPORT INCLUDES: (1) REQUIREMENTS FOR AN ACCREDITED PROGRAM, (2) GUIDELINES FOR INTERPRETATION OF REQUIREMENTS FOR AN ACCREDITED PROGRAM, (3) GUIDELINES FOR USE OF EXTENDED CAMPUS FACILITIES, AND (4) ACCREDITATION TERMINOLOGY AND CLASSIFICATIONS. GUIDELINES FOR DEVELOPING A PROGRAM ARE PROVIDED FOR FACILITIES, CURRICULUM, FACULTY, ADMISSION, ORGANIZATION, ADMINISTRATION, AND LEVEL OF INSTRUCTION. REQUIREMENTS FOR ACCREDITATION CLASSIFICATION ARE APPROVED BY THE COUNCIL ON DENTAL EDUCATION. (AS)

INSTITUTION NAME: . AMERICAN DENTAL ASSOCIATION, CHICAGO, ILL. COUNCIL ON DENTAL EDUCATION.

CLEARINGHOUSE ACCESSION NUMBER: VT012794

PUBLICATION DATE: DEC70

TITLE: OPPORTUNITIES FOR YOUTH. A RESOURCES HANDBOOK.

PERSONAL AUTHOR: GORDON, WALTER J., COMP.

DESCRIPTOR: N \*YOUTH OPPORTUNITIES; \*YOUTH PROGRAMS; \*RESOURCE GUIDES;  
RESOURCE MATERIALS; EMPLOYMENT OPPORTUNITIES; RECREATIONAL FACILITIES;  
EDUCATIONAL OPPORTUNITIES; HEALTH SERVICES; YOUTH EMPLOYMENT; PROGRAM  
DEVELOPMENT

IDENTIFIER: \*GEORGIA

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 129P.

ISSUE: ARM WINTER1972

ABSTRACT: TO FAMILIARIZE YOUTH COORDINATORS WITH AVAILABLE RESOURCES IN  
GEORGIA, THIS GUIDE DESCRIBES OPPORTUNITIES FOR GEORGIA YOUTH IN SEVEN AREAS:  
(1) EMPLOYMENT, (2) EDUCATION, (3) RECREATION, (4) HEALTH SERVICES, (5)  
TRANSPORTATION, (6) FINANCIAL ASSISTANCE, AND (7) YOUTH ORGANIZATIONS. EACH OF  
THE SEVEN SECTIONS INCLUDES MODEL PROGRAMS, EXISTING STATE RESOURCES, RELEVANT  
PUBLICATIONS, AND GUIDELINES FOR THE DEVELOPMENT OF LOCAL PROGRAMS. (BH)

INSTITUTION NAME: SOUTHERN REGIONAL EDUCATION BOARD, ATLANTA, GA.

SPONSORING AGENCY NAME: DGEORGIA BUREAU OF STATE PLANNING AND COMMUNITY  
AFFAIRS, ATLANTA

CLEARINGHOUSE ACCESSION NUMBER: VT012716

PUBLICATION DATE: 65

TITLE: STANDARD FIRST AID TRAINING COURSE. NAVY TRAINING COURSE.

DESCRIPTOR: \*HEALTH EDUCATION; \*FIRST AID; \*STUDY GUIDES; INJURIES; RESCUE;  
HEALTH SERVICES; \*TEXTBOOKS; INDIVIDUAL STUDY

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 116P.

ISSUE: AIM FALL1971

ABSTRACT: DESIGNED AS A REFERENCE FOR BOTH NAVAL OFFICERS AND ENLISTED MEN, THIS MANUAL MAY BE USED FOR INDIVIDUAL OR GROUP INSTRUCTION IN SHIPBOARD FIRST AID PROCEDURES. CHAPTERS, CONTAINING INFORMATION AND ILLUSTRATIONS, ARE: (1) GENERAL INSTRUCTIONS, (2) HEMORRHAGE, (3) ASPHYXIATION, (4) SHOCK, (5) POISONING, (6) WOUNDS, (7) INJURIES TO BONES, JOINTS, AND MUSCLES, (8) INJURIES FROM HEAT AND COLD, (9) DEFENSE AGAINST NBC AGENTS, AND (10) RESCUE AND TRANSPORTATION PROCEDURES. A LISTING OF COMMON EMERGENCIES AND ACTIONS TO TAKE IS APPENDED, AND A SUBJECT INDEX IS INCLUDED. (SB)

REPORT NUMBER: NAVPERS 10081-B

INSTITUTION NAME: DEPARTMENT OF THE NAVY, WASHINGTON, D.C. BUREAU OF NAVAL PERSONNEL.

CLEARINGHOUSE ACCESSION NUMBER: VT012712

PUBLICATION DATE: SEP70

TITLE: THE PHYSICAL THERAPY ASSISTANT.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PHYSICAL THERAPISTS;  
\*EDUCATIONAL NEEDS; \*PROGRAM DEVELOPMENT; FEASIBILITY STUDIES; CURRICULUM  
DEVELOPMENT; OCCUPATIONAL SURVEYS; EMPLOYMENT OPPORTUNITIES; SCHOOL SURVEYS;  
EDUCATIONAL RESEARCH; JOB SKILLS; JOB TRAINING; MANPOWER NEEDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 70P.

ISSUE: ARM WINTER1972

ABSTRACT: A 13-MEMBER ADVISORY COMMITTEE WITH THE ASSISTANCE OF SIX CONSULTANTS DESCRIBED THE ROLES AND DUTIES OF THE PHYSICAL THERAPY ASSISTANT, EVALUATED THE NEED AND FEASIBILITY OF PROVIDING A TRAINING PROGRAM, AND PROPOSED A TRAINING CURRICULUM FOR A MICHIGAN COMMUNITY COLLEGE. A SURVEY REVEALED THAT AN ESTIMATED 17,000 ASSISTANTS WILL BE NEEDED BY 1975, BUT THE NATION IS CURRENTLY ABLE TO ADD ONLY ABOUT 500 PHYSICAL THERAPISTS ANNUALLY. THE SHORTAGE IS EVEN MORE ACUTE IN MICHIGAN, WHERE PHYSICAL THERAPISTS WERE REPORTED AS ONE OF THE FIVE MOST URGENTLY NEEDED PERSONNEL IN MICHIGAN HOSPITALS. IN ORDER FOR THE COMMUNITY COLLEGE TO MEET THE NEED, SEVERAL RECOMMENDATIONS WERE MADE WITH RESPECT TO PLACEMENT OPPORTUNITIES, STUDENT SUPPLY, CLINICAL AFFILIATION, STAFFING REQUIREMENTS, FACILITIES, AND CURRICULUM. THE COMMITTEE PROPOSED A 65-SEMESTER HOUR PROGRAM OF WHICH 33 SEMESTER HOURS WERE EXISTING COURSES. A LISTING OF ADVISORY COMMITTEE MEMBERS, SURVEY INSTRUMENTS, PROPOSED CURRICULUM, COURSE DESCRIPTIONS, AND EQUIPMENT ARE APPENDED. (SB)

INSTITUTION NAME: KELLOGG COMMUNITY COLL., BATTLE CREEK, MICH.

SPONSORING AGENCY NAME: MICHIGAN STATE DEPT. OF EDUCATION, LANSING. BUREAU OF HIGHER EDUCATION.



CLEARINGHOUSE ACCESSION NUMBER: VT012668

PUBLICATION DATE: DEC70

TITLE: THE NURSE ASSISTANT IN PSYCHIATRIC AND GENERAL HOSPITALS.

PERSONAL AUTHOR: CROWTHER, MARY

DESCRIPTOR: V \*HEALTH OCCUPATIONS EDUCATION; \*NURSES AIDES; \*TEACHING GUIDES; HOSPITALS; PSYCHIATRIC HOSPITALS; INSTRUCTIONAL AIDS; COURSE OBJECTIVES; JOB TRAINING; JOB SKILLS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 157P.

ISSUE: AIM SUMMER1971

ABSTRACT: H DEVELOPED BY SUBJECT MATTER SPECIALISTS AND STATE SUPERVISORS AND TESTED BY A CROSS-SECTION OF TEACHERS, THIS GUIDE IS FOR TEACHER USE IN PREPARING STUDENTS TO WORK AS NURSE ASSISTANTS IN A GENERAL OR PSYCHIATRIC HOSPITAL. UNITS ARE: (1) INTRODUCTION TO NURSING, (2) INTRODUCTION TO HOSPITALS, (3) MORNING CARE, (4) TREATMENT TIME, (5) MEAL TIME, (6) AFTERNOON RESPONSIBILITIES, (7) PATIENTS WITH SPECIAL NEEDS, (8) CARING FOR MOTHERS AND INFANTS, AND (9) CARING FOR THE MENTALLY ILL. OBJECTIVES, PREPARATION AND PRESENTATION SUGGESTIONS, VOCABULARY TERMS, ASSIGNMENTS, SUGGESTED AUDIO VISUALS, AND TEXT REFERENCES ACCOMPANY THE LESSONS OF EACH UNIT. SEVERAL SUPPLEMENTARY FORMS AND LISTS ARE APPENDED. (SB)

AVAILABILITY: VOCATIONAL-TECHNICAL CURRICULUM LABORATORY, RUTGERS UNIVERSITY, 4103 BUILDING, KILMER CAMPUS, NEW BRUNSWICK, NEW JERSEY 08903 (\$2.00).

INSTITUTION NAME: RUTGERS, THE STATE UNIV., NEW BRUNSWICK, N.J. CURRICULUM LAB.

SPONSORING AGENCY NAME: + NEW JERSEY STATE DEPT. OF EDUCATION, TRENTON. DIV. OF VOCATIONAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT012661

PUBLICATION DATE: JAN71

TITLE: AMBULANCE ATTENDANT TRAINING.

DESCRIPTOR: S \*HEALTH OCCUPATIONS EDUCATION; \*EMERGENCY SQUAD PERSONNEL; \*ATTENDANT TRAINING; \*TEACHING GUIDES; POST SECONDARY EDUCATION; COMMUNITY COLLEGES; INSTRUCTIONAL AIDS; COURSE DESCRIPTIONS; COURSE OBJECTIVES; EVALUATION METHODS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 50P.

ISSUE: AIM SUMMER1971

ABSTRACT: 9 DEVELOPED BY THE DEPARTMENT OF COMMUNITY COLLEGES OF THE NORTH CAROLINA STATE DEPARTMENT OF EDUCATION, THIS 24-HOUR COURSE IS DESIGNED TO DEVELOP UNDERSTANDING OF AND APPRECIATION FOR THE ROLE OF THE AMBULANCE ATTENDANT IN THE CARE AND TRANSPORTATION OF THE SICK AND INJURED. LESSONS ARE: (1) THE AMBULANCE ATTENDANT AS A MEMBER OF THE MEDICAL TEAM, (2) CARE OF PATIENTS WITH RESPIRATORY INTERFERENCES, (3) MANAGEMENT OF PATIENTS WITH HEMORRHAGE, SHOCK, AND COMMON TYPES OF INJURIES, (4) CARE OF PATIENTS WITH HEAD AND/OR BACK INJURIES, (5) FRACTURES AND DISLOCATIONS, (6) MANAGEMENT OF PATIENTS WITH COMMON MEDICAL CONDITIONS, (7) MANAGEMENT OF THE OBSTETRICAL PATIENT, AND (8) THE EMOTIONALLY DISTURBED PATIENT. OBJECTIVES, SUGGESTED TIME, SUGGESTED TEACHING AIDS, OUTLINE OF INSTRUCTION, AND EVALUATION AND TESTING SUGGESTIONS ACCOMPANY THE LESSONS. REFERENCES, AN EQUIPMENT LIST, FILM LIST, DEFINITIONS, AND ASSIGNMENT SHEETS ARE APPENDED. (SB)

INSTITUTION NAME: NORTH CAROLINA STATE BOARD OF EDUCATION, RALEIGH. DEPT. OF COMMUNITY COLLEGES.

CLEARINGHOUSE ACCESSION NUMBER: VT012605

PUBLICATION DATE: 70

TITLE: I THE LICENSED PRACTICAL NURSE AS CHARGE NURSE: TRAINEE TEXT AND STUDY GUIDE.

PERSONAL AUTHOR: RASMUSSEN, SANDRA

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PRACTICAL NURSES; BIBLIOGRAPHIES; NURSING HOMES; RESIDENTIAL CARE; STUDY GUIDES; \*TEXTBOOKS; JOB SKILLS; LEARNING ACTIVITIES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 192P.

ISSUE: AIM FALL1971

ABSTRACT: DEVELOPED DURING A UNIVERSITY OF MARYLAND SCHOOL OF NURSING PROJECT, REVIEWED BY 10 PRACTICAL NURSE EDUCATORS, AND FIELD TESTED IN FOUR SCHOOLS, THIS TRAINEE TEXT CONTAINS INFORMATION DESIGNED TO PREPARE STUDENTS FOR CHARGE NURSE RESPONSIBILITIES IN NURSING HOMES, EXTENDED CARE, AND RELATED FACILITIES. PART I, THE LICENSED PRACTICAL NURSE (LPN) AND LONG-TERM CARE, CONTAINS BACKGROUND INFORMATION ABOUT: (1) THE LPN TODAY, (2) MEDICARE AND MEDICAID, (3) PATIENTS, AND (4) SETTINGS FOR LONG-TERM CARE. PART II, THE LPN AS A CHARGE NURSE, DISCUSSES THE NURSE'S ROLE IN THESE CHAPTERS: (1) INTRODUCTION, (2) PLANNING PATIENT CARE, (3) COORDINATING STAFF ACTIVITIES, (4) IMPLEMENTING PATIENT CARE, AND (5) EVALUATING PATIENT CARE. PART III, EDUCATIONAL RESOURCES, LISTS RELATED BOOKS, ARTICLES, AND AUDIOVISUAL AIDS. EACH ILLUSTRATED CHAPTER CONTAINS TWO SECTIONS, ONE OFFERING BASIC INFORMATION ABOUT THE TOPIC AND THE OTHER STUDY ACTIVITIES. THE INSTRUCTOR'S MANUAL IS AVAILABLE AS VT 012 604 ALSO IN THIS ISSUE. (S8)

AVAILABILITY: THE NATIONAL LICENSED PRACTICAL NURSES EDUCATIONAL FOUNDATION, INC., 250 WEST 57TH STREET, NEW YORK, NEW YORK 10019 (\$5.00).

INSTITUTION NAME: NATIONAL LICENSED PRACTICAL NURSES EDUCATIONAL FOUNDATION, INC., NEW YORK, N.Y.

SPONSORING AGENCY NAME: DHEALTH SERVICES AND MENTAL HEALTH ADMINISTRATION (DHEW), BETHESDA, MD.

CLEARINGHOUSE ACCESSION NUMBER: VT012604

PUBLICATION DATE: 70

TITLE: THE LICENSED PRACTICAL NURSE AS CHARGE NURSE: INSTRUCTOR'S GUIDE.

PERSONAL AUTHOR: RASMUSSEN, SANDRA

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAM GUIDES; \*PRACTICAL NURSES; \*PROGRAM PLANNING; \*PROGRAM EVALUATION; NURSING HOMES; EDUCATIONAL FINANCE; ADVISORY COMMITTEES; ADMISSION CRITERIA; RESIDENTIAL CARE; FACILITY REQUIREMENTS; BIBLIOGRAPHIES; CURRICULUM GUIDES; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; STANDARDS; GUIDELINES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 58P.

ISSUE: AIM FALL1971

ABSTRACT: DEVELOPED DURING A UNIVERSITY OF MARYLAND SCHOOL OF NURSING PROJECT, REVIEWED BY 10 PRACTICAL NURSING EDUCATORS, AND FIELD TESTED IN FOUR SCHOOLS, THIS PROGRAM GUIDE CONTAINS SUGGESTIONS FOR PLANNING A COURSE TO PREPARE LICENSED PRACTICAL NURSES FOR CHARGE NURSE RESPONSIBILITIES IN NURSING HOMES, EXTENDED CARE, AND RELATED FACILITIES. PART I DESCRIBES PLANNING, IMPLEMENTING, AND EVALUATING ACTIVITIES, INCLUDING THE ROLE OF THE TEACHER AND RESOURCE COMMITTEE, SCOPE OF THE PROGRAM, FUNDING, CRITERIA FOR TRAINEE SELECTION, FACILITIES REQUIREMENTS, BRIEF DESCRIPTION OF THE CURRICULUM AND STANDARDS, POLICIES, AND EXPECTATIONS. PART II CONTAINS MATERIALS AND RESOURCES TO BE USED IN CONDUCTING THE COURSE, INCLUDING GUIDELINES AND CRITERIA FOR CONTINUING EDUCATION PROGRAMS, CHARGE NURSE FUNCTIONS, SAMPLE APPLICATION AND EVALUATION FORMS, DIRECTORY OF PUBLISHERS IN THE HEALTH CARE FIELD, A BIBLIOGRAPHY, AND GUIDELINES TO ASSESS NURSE MANPOWER AND HEALTH CARE FACILITIES. THE GUIDE IS DESIGNED TO BE USED WITH THE STUDENT TEXT, WHICH IS AVAILABLE AS VT 012 605 ALSO IN THIS ISSUE. (SB)

AVAILABILITY: THE NATIONAL LICENSED PRACTICAL NURSES EDUCATIONAL FOUNDATION, INC., 250 WEST 57TH STREET, NEW YORK, NEW YORK 10019 (\$3.50).

INSTITUTION NAME: NATIONAL LICENSED PRACTICAL NURSES EDUCATIONAL FOUNDATION, INC., NEW YORK, N.Y.

SPONSORING AGENCY NAME: DHEALTH SERVICES AND MENTAL HEALTH ADMINISTRATION (DHEW), BETHESDA, MD.

CLEARINGHOUSE ACCESSION NUMBER: VT012257

PUBLICATION DATE: 69

TITLE: ACTIVITIES SUPERVISOR'S GUIDE; A HANDBOOK FOR ACTIVITIES SUPERVISORS IN LONG-TERM CARE FACILITIES.

DESCRIPTOR: \*NURSING HOMES; RESIDENTIAL CARE; \*ACTIVITIES; SUPERVISORS; \*GUIDELINES; PROGRAM PLANNING; \*PROGRAM ADMINISTRATION; PROGRAM DEVELOPMENT; RECREATIONAL PROGRAMS; \*MANUALS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 64P.

ISSUE: AIM FALL1971

ABSTRACT: PREPARED BY THE NURSING HOME BRANCH OF THE DIVISION OF HEALTH RESOURCES, THIS HANDBOOK PROVIDES GUIDELINES FOR ACTIVITIES SUPERVISORS IN LONG-TERM CARE FACILITIES. TOPICS ARE: (1) QUALIFICATIONS OF AN ACTIVITIES SUPERVISOR, (2) ACTIVITIES IN GENERAL, WHICH DESCRIBES THE SIX GENERAL TYPES OF ACTIVITIES AND GROUP AND INDIVIDUAL ACTIVITIES, (3) ESTABLISHING THE PROGRAM, WHICH SUGGESTS WAYS OF FINDING INTERESTS AND DISCUSSES BUDGETING, SPACE, AND EQUIPMENT REQUIREMENTS, (4) ORGANIZING AND RUNNING THE PROGRAM, WHICH PROVIDES INFORMATION ABOUT THE ROLE OF THE ADMINISTRATOR, CONSULTANTS AVAILABLE TO THE SUPERVISOR, STAFF AND VOLUNTEERS NEEDED, USING VOLUNTEERS EFFECTIVELY, DEVELOPING AN ACTIVITIES SCHEDULE, KEEPING RECORDS, AND MAINTAINING AN EFFECTIVE PROGRAM, AND (5) INSTRUCTIONS FOR SELECTED ACTIVITIES, WHICH SUGGEST WAYS TO MOTIVATE PARTICIPANTS, TEACH AN ACTIVITY, AND INCLUDES SEVERAL ACTIVITIES AND RESOURCES. A DISCUSSION OF HEALTH PROBLEMS REQUIRING LONG-TERM CARE AND SUGGESTED READINGS ARE APPENDED. (S8)

REPORT NUMBER: PHS PUB. 2021

AVAILABILITY: SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20402 (HE20.2558:SU7, \$1.00).

INSTITUTION NAME: PUBLIC HEALTH SERVICE (DHEW), WASHINGTON, D.C. NURSING HOME BRANCH.

CLEARINGHOUSE ACCESSION NUMBER: VT012245

PUBLICATION DATE: 69

TITLE: CURRICULUM GUIDE FOR HEALTH OCCUPATIONS. SHORT-TERM COURSE FOR COOKS IN LONG-TERM CARE FACILITIES.

PERSONAL AUTHOR: REDMOND, JAMES F.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*TEACHING GUIDES; \*COOKS; FOOD SERVICE WORKERS; NUTRITION INSTRUCTION; FOODS INSTRUCTION; \*NURSING HOMES; PRETESTING; \*STAFF IMPROVEMENT

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 59P.

ISSUE: AIM FALL1971

ABSTRACT: THIS 16-WEEK COURSE WAS DEVELOPED BY THE CHICAGO BOARD OF EDUCATION AND THE JOINT BOARD FOR LONG-TERM CARE TO AID TEACHERS IN UPGRADING COOKS IN NURSING HOMES AND OTHER LONG-TERM CARE FACILITIES. STUDENTS ARE SELECTED BY THE COOPERATING AGENCY AND MUST HAVE BEEN EMPLOYED IN A NURSING HOME FOR AT LEAST 6 MONTHS. PRETESTS ARE GIVEN TO DETERMINE A STUDENT'S READING AND ABILITY LEVEL AND HIS KNOWLEDGE OF COOKING SKILLS, FOLLOWED BY INSTRUCTION IN THESE UNITS: (1) INTRODUCTION, (2) FUNDAMENTALS OF NUTRITION, (3) PRINCIPLES OF FOOD PREPARATION AND SERVICE, (4) THERAPEUTIC DIETS, (5) ENVIRONMENTAL CONTROL, AND (6) TECHNIQUES OF ORDERING AND INVENTORY CONTROL. OBJECTIVES, CONCEPTS, CONTENT, AND ACTIVITIES ARE INCLUDED WITH EACH UNIT, AND INSTRUCTIONAL AND RESOURCE MATERIALS ARE APPENDED. (SB)

AVAILABILITY: BOARD OF EDUCATION, 228 NORTH LASALLE STREET, CHICAGO, ILLINOIS 60601 (\$1.25).

INSTITUTION NAME: CHICAGO BOARD OF EDUCATION, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT012093

PUBLICATION DATE: 70

TITLE: PRACTICAL NURSING; A CURRICULUM GUIDE.

DESCRIPTOR: W \*STATE CURRICULUM GUIDES; \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; CURRICULUM PLANNING; \*PRACTICAL NURSES; \*PRACTICAL NURSING; MEDICAL SERVICES; PARAMEDICAL OCCUPATIONS; HEALTH OCCUPATIONS; ADULT VOCATIONAL EDUCATION

IDENTIFIER: OKLAHOMA

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 97P.

ISSUE: AIM SUMMER1971

ABSTRACT: ( DEVELOPED JOINTLY BY THE OKLAHOMA STATE DEPARTMENT OF VOCATIONAL AND TECHNICAL EDUCATION AND THE FACULTIES OF PRACTICAL NURSING PROGRAMS IN THE STATE TO PROVIDE GUIDELINES FOR DEVELOPMENT OF STANDARDIZED PRACTICAL NURSING CURRICULUMS IN OKLAHOMA, THIS MANUAL IS DESIGNED TO INCREASE INSTRUCTOR EFFECTIVENESS IN CURRICULUM PLANNING BOTH IN EXISTING SCHOOLS AND IN NEW PROGRAMS. INTRODUCTORY INFORMATION ON CURRICULUM DESIGN AND PHILOSOPHY AND OBJECTIVES OF THE PROGRAM IS FOLLOWED BY THREE MAJOR SECTIONS: (1) FOUNDATIONS OF PRACTICAL NURSING, DEALING WITH PERSONAL AND VOCATIONAL RELATIONSHIPS, BODY STRUCTURE AND FUNCTION, AND BASIC NURSING PRINCIPLES AND SKILLS, (2) NURSING INTERVENTIONS, CONCERNED WITH CARE OF PATIENTS WITH CONDITIONS OF THE REPRODUCTIVE SYSTEM AND PROBLEMS OF NUTRITION, ELIMINATION AND METABOLISM, AND (3) NURSING INTERVENTIONS THREE, WHICH INCLUDES NURSING CARE OF PATIENTS WITH MOTOR AND SENSORY DISTURBANCES, PROBLEMS OF OXYGENATION, AND PATIENTS IN COMPLEX SITUATIONS. EACH SECTION INCLUDES GENERAL DESCRIPTIVE INFORMATION, OBJECTIVES, SUBJECT MATTER OUTLINE, AND APPROXIMATE HOURS RECOMMENDED FOR COVERING THE MATERIAL. A BIBLIOGRAPHY, VARIOUS EXCERPTS FROM NURSING REGULATIONS, QUALIFICATIONS OF LICENSED PRACTICAL NURSES, INFORMATION ON CONTINUING EDUCATION, FILM LIST AND SOURCES, AND RELATED CATALOGS ARE APPENDED. (AW)

AVAILABILITY: T CURRICULUM AND INSTRUCTIONAL MATERIALS CENTER, STATE DEPARTMENT FOR VOCATIONAL AND TECHNICAL EDUCATION, 1515 WEST 6TH AVE., STILLWATER, OKLAHOMA 74074 (\$1.50).

INSTITUTION NAME: OKLAHOMA STATE BOARD OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER. DIV. OF HEALTH OCCUPATIONS EDUCATION.



CLEARINGHOUSE ACCESSION NUMBER: VT011738

PUBLICATION DATE: 70

TITLE: FAMILY PLANNING TRAINING FOR SOCIAL SERVICE; A TEACHING GUIDE IN  
FAMILY PLANNING FOR IN-SERVICE TRAINING IN PUBLIC WELFARE DEPARTMENTS.

PERSONAL AUTHOR: MANISOFF, MIRIAM T., ED.

DESCRIPTOR: 4 \*TEACHING GUIDES; \*FAMILY PLANNING; CONTRACEPTION; TEACHING  
METHODS; \*CLIENT CASEWORKERS; \*WELFARE RECIPIENTS; WELFARE SERVICES; REFERRAL;  
\*FAMILY LIFE EDUCATION; SEX EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 92P.

ISSUE: AIM SPRING1971

ABSTRACT: PREPARED BY PLANNED PARENTHOOD-WORLD POPULATION, THIS TRAINING  
MANUAL IS DESIGNED TO HELP PUBLIC WELFARE SUPERVISORS GUIDE STAFF IN ACQUIRING  
EXPERTISE IN FAMILY PLANNING REFERRALS AND TO PROVIDE STAFF WITH A FRAMEWORK  
FOR CARRYING OUT A MANDATE OF THE 1967 AMENDMENTS TO THE SOCIAL SECURITY LAW  
WHICH SPECIFIES THAT SUCH PROGRAMS BE OFFERED TO APPROPRIATE RELIEF RECIPIENTS.  
TOPICS FOR THE FOUR HALF-DAY SESSIONS FOR A MAXIMUM OF 25 CASEWORKERS ARE: (1)  
INTRODUCTORY UNIT, (2) CONTRACEPTIVE METHODS, (3) THE CLIENT AND FAMILY  
PLANNING, (4) OBTAINING FAMILY PLANNING SERVICES FOR CLIENTS, AND (5)  
SUGGESTIONS FOR WORKING WITH CLIENTS. IN ADDITION TO CONTENT ABOUT FAMILY  
PLANNING, EACH UNIT CONTAINS SUGGESTED TIME ALLOTMENT AND TEACHING METHODS.  
AFTER THE CASEWORKERS HAVE BEEN BACK ON THE JOB FOR 2 OR 3 MONTHS, A FINAL  
HALF-DAY EVALUATION SESSION IS RECOMMENDED. SUGGESTED EVALUATION FORMS ARE  
INCLUDED. THE HISTORY OF FAMILY PLANNING SERVICES, A SAMPLE TRAINING SCHEDULE,  
CHURCH ATTITUDES ON BIRTH CONTROL, AND A BIBLIOGRAPHY ARE APPENDED. (SB)

AVAILABILITY: ; PLANNED PARENTHOOD-WORLD POPULATION, 810 SEVENTH AVENUE, NEW  
YORK, NEW YORK 10019 (\$1.50).

INSTITUTION NAME: PLANNED PARENTHOOD-WORLD POPULATION, NEW YORK, N.Y.



CLEARINGHOUSE ACCESSION NUMBER: VT011735

PUBLICATION DATE: OCT69

TITLE: BASIC TRAINING PROGRAM FOR EMERGENCY MEDICAL TECHNICIAN--AMBULANCE.  
COURSE GUIDE AND COURSE COORDINATOR ORIENTATION PROGRAM.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAM GUIDES; \*EMERGENCY  
SQUAD PERSONNEL; \*EDUCATIONAL PROGRAMS; \*PROGRAM COORDINATION; COURSE  
DESCRIPTIONS; SERVICE OCCUPATIONS; EDUCATION FACILITIES; TEACHER  
QUALIFICATIONS; INSTRUCTIONAL MATERIALS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 46P.

ISSUE: AIM WINTER1972

ABSTRACT: PREPARED BY DUNLAP AND ASSOCIATES, INC., WITH THE AID OF A STAFF  
OF CONSULTANTS, THIS COURSE IS DESIGNED TO DEVELOP OR UPGRADE THE SKILL LEVELS  
OF ALL INDIVIDUALS INVOLVED IN PROVIDING EMERGENCY MEDICAL CARE SERVICES. PART  
1 IS DESIGNED TO AID THE INSTRUCTOR IN ORGANIZING AND PRESENTING THE COURSE AND  
CONTAINS A DETAILED OUTLINE OF THE COURSE, PREREQUISITES FOR BOTH STUDENTS AND  
INSTRUCTORS, SUGGESTED SCHEDULING AND CLASS SIZE, GUIDELINES FOR CONDUCTING THE  
COURSE, AND REQUIREMENTS FOR FACILITIES, TRAINING AIDS, AND REFERENCE MATERIAL.  
PART 2 IS DESIGNED TO AID STATE OFFICIALS IN ORGANIZING AND PRESENTING AN  
ORIENTATION PROGRAM FOR THE COURSE COORDINATORS, WHO ARE GENERALLY PHYSICIANS.  
INCLUDED ARE THE RESPONSIBILITIES OF THE COORDINATOR AND AN OUTLINE OF THE  
ORIENTATION PROGRAM. (SB)

AVAILABILITY: ? SUPERINTENDENT OF DOCUMENTS, U.S. GOVERNMENT PRINTING OFFICE,  
WASHINGTON, D.C. 20402 (TD2.208:E,3/2, \$.30).

INSTITUTION NAME: DUNLAP AND ASSOCIATES, INC., DARIEN, CONN.

SPONSORING AGENCY NAME: DEPARTMENT OF TRANSPORTATION, WASHINGTON, D.C.  
NATIONAL HIGHWAY SAFETY BUREAU

CLEARINGHOUSE ACCESSION NUMBER: VT011730

PUBLICATION DATE: DEC65

TITLE: GUIDE BOOK FOR AN ACCREDITED CURRICULUM IN OCCUPATIONAL THERAPY.  
THIRD EDITION.

DESCRIPTOR: Y \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM PLANNING;  
\*CURRICULUM GUIDES; \*ACCREDITATION (INSTITUTIONS); ORGANIZATION;  
ADMINISTRATION; FACULTY; \*OCCUPATIONAL THERAPY

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 10P.

ISSUE: ARM SPRING1971

ABSTRACT: DEVELOPED FROM AN INTENSIVE NATIONWIDE STUDY OF CURRICULUM AND MEASURED AGAINST CURRENT CLINICAL PRACTICES AND STATED IDEALS, THESE RECOMMENDATIONS OF CURRENT STANDARDS FOR ACCREDITATION WERE DEVELOPED BY THE AMERICAN OCCUPATIONAL THERAPY ASSOCIATION. IN ADDITION TO SUGGESTIONS ON USING THE GUIDE, TOPICS INCLUDE ACCREDITATION, FACULTY, CURRICULUM, AND ORGANIZATION AND ADMINISTRATION. (GC)

AVAILABILITY: DEPARTMENT OF ALLIED MEDICAL PROFESSIONS AND SERVICES,  
AMERICAN MEDICAL ASSOCIATION, 535 NORTH DEARBORN STREET, CHICAGO, ILLINOIS  
60610.

INSTITUTION NAME: G AMERICAN MEDICAL ASSOCIATION, CHICAGO, ILL. COUNCIL ON  
MEDICAL EDUCATION.; AMERICAN OCCUPATIONAL THERAPY ASSOCIATION, NEW YORK, N.Y.

CLEARINGHOUSE ACCESSION NUMBER: VT011668

PUBLICATION DATE: APR69

TITLE: ( NEW ESSENTIALS FOR APPROVED SCHOOLS OF MEDICAL TECHNOLOGY; FIRST EDITION.

DESCRIPTOR: A \*PROGRAM GUIDES; \*STANDARDS; \*HEALTH OCCUPATIONS EDUCATION; PROGRAM DEVELOPMENT; \*TECHNICAL EDUCATION; \*MEDICAL TECHNOLOGISTS; MEDICAL EDUCATION; CURRICULUM DEVELOPMENT; INSTRUCTIONAL STAFF

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 18P.

ISSUE: ARM SUMMER1971

ABSTRACT: | THIS PROGRAM GUIDE WAS PREPARED TO ASSIST ADMINISTRATORS AND OTHERS IN ESTABLISHING MINIMUM STANDARDS OF EDUCATION FOR SCHOOLS OF MEDICAL TECHNOLOGY. THE BOARD OF SCHOOLS OF THE AMERICAN SOCIETY OF CLINICAL PATHOLOGISTS EMPHASIZES THE BASIC NEED FOR AN ADEQUATE STAFF, A PROPERLY EQUIPPED LABORATORY, SUFFICIENT TEACHING MATERIAL, A PROGRAM ORIENTED TO THE TEACHING OF MEDICAL TECHNOLOGY, AND STUDENTS WHO ARE CONSIDERED AS STUDENTS AND NOT AS SUPPLEMENTARY LABORATORY WORKERS. ALSO INCLUDED IN THE BOOKLET ARE THE ESSENTIAL ELEMENTS OF AN APPROVED SCHOOL IN RELATION TO: (1) ADMINISTRATION, (2) ORGANIZATION, (3) FACULTY, (4) ADMISSIONS, (5) CURRICULUM, (6) ETHICS, (7) HEALTH, AND (8) ACCREDITATION. SUGGESTIONS FOR THE ORGANIZATION AND CONDUCT OF AN APPROVED SCHOOL OF MEDICAL TECHNOLOGY ARE INCLUDED AS GUIDELINES FOR ADMINISTRATORS. (JS)|

AVAILABILITY: DEPARTMENT OF ALLIED MEDICAL PROFESSIONS AND SERVICES, AMERICAN MEDICAL ASSOCIATION, 535 NORTH DEARBORN STREET, CHICAGO, ILLINOIS 60610.

INSTITUTION NAME: + AMERICAN SOCIETY OF CLINICAL PATHOLOGISTS, CHICAGO, ILL. BOARD OF SCHOOLS.

CLEARINGHOUSE ACCESSION NUMBER: VT011651

PUBLICATION DATE: JUN69

TITLE: NUTRITION. PART II.

PERSONAL AUTHOR: POPIAK, NICHOLAS

DESCRIPTOR: W \*HOME ECONOMICS EDUCATION; \*NUTRITION INSTRUCTION; \*SERVICE OCCUPATIONS; \*STUDY GUIDES; FOOD SERVICE OCCUPATIONS; HEALTH OCCUPATIONS; HIGH SCHOOL STUDENTS; SECONDARY GRADES; MANUALS; INSTRUCTIONAL MATERIALS; \*ACHIEVEMENT TESTS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 157P.

ISSUE: AIM SPRING1971

ABSTRACT: DEVELOPED BY NUTRITION TEACHERS FOR HIGH SCHOOL STUDENTS WHO MAY BE ENTERING FIELDS OF BAKING, COMMERCIAL FOODS, PRACTICAL NURSING, AND PUBLIC HEALTH OCCUPATIONS, THIS MANUAL INCLUDES SECTIONS ON DIETETICS AND HOME ECONOMICS. UNITS ARE: (1) FOOD MEASUREMENTS AND TERMS, (2) SPECIAL DIETS, (3) ECONOMICS OF VARIOUS FOODS, (4) FOOD BUDGET AND MEAL PLANNING, AND (5) FOOD FADS AND FALLACIES AND CULTURE PREFERENCES. SHORT, ILLUSTRATED LESSONS CONTAINING OBJECTIVES, RELATED INFORMATION, SUGGESTED ACTIVITIES, AND AN ASSIGNMENT MAKE UP EACH UNIT AND CAN BE USED FOR SELF-STUDY AS WELL AS INDIVIDUAL OR GROUP USE. EACH OF THE UNITS HAS AN ACCOMPANYING ACHIEVEMENT TEST CONTAINING 50 COMPREHENSIVE QUESTIONS. A BIBLIOGRAPHY IS INCLUDED. ALTHOUGH THE MANUAL HAS BEEN DIVIDED INTO TWO PARTS, WITH PART I AVAILABLE AS VT 011 650 (ALSO IN THIS ISSUE), THE TWO VOLUMES SHOULD BE CONSIDERED AS A SINGLE COURSE. (SB)

AVAILABILITY: VOCATIONAL-TECHNICAL CURRICULUM LABORATORY, RUTGERS UNIVERSITY, BUILDING 4103, KILMER CAMPUS, NEW BRUNSWICK, NEW JERSEY 08903 (\$2.00).

INSTITUTION NAME: MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL HIGH SCHOOL, WOODBRIDGE, N.J.

SPONSORING AGENCY NAME: + NEW JERSEY STATE DEPT. OF EDUCATION, TRENTON. DIV. OF VOCATIONAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT011650

PUBLICATION DATE: JUN69

TITLE: NUTRITION. PART I.

PERSONAL AUTHOR: POPIAK, NICHOLAS

DESCRIPTOR: W \*HOME ECONOMICS EDUCATION; \*NUTRITION INSTRUCTION; \*SERVICE OCCUPATIONS; FOOD SERVICE OCCUPATIONS; HEALTH OCCUPATIONS; HIGH SCHOOL STUDENTS; MANUALS; \*STUDY GUIDES; INSTRUCTIONAL MATERIALS; \*ACHIEVEMENT TESTS; SECONDARY GRADES

EDRS PRICE: MF AVAILABLE IN VT-FRIC SET.

DESCRIPTIVE NOTE: 200P.

ISSUE: AIM SPRING1971

ABSTRACT: DEVELOPED BY NUTRITION TEACHERS FOR HIGH SCHOOL STUDENTS WHO MAY BE ENTERING FIELDS OF BAKING, COMMERCIAL FOODS, PRACTICAL NURSING, AND PUBLIC HEALTH OCCUPATIONS, THIS MANUAL IS A GENERAL ANALYSIS OF NUTRITION AND DIETETICS AND INCLUDES MATERIAL FOR PLANNING, PREPARING, AND SERVING NUTRITIOUS MEALS. THERE IS NO PREREQUISITE FOR THIS COURSE, BUT A KNOWLEDGE OF FOOD SCIENCE MAY BE APPLICABLE AND USEFUL. UNITS ARE: (1) FUNDAMENTALS OF NUTRITION, (2) CARBOHYDRATES, (3) FATS, (4) PROTEINS, (5) UTILIZATION OF FOOD NUTRIENTS, (6) VITAMINS, (7) MINERALS, (8) WATER, (9) NUTRITION FOR PREGNANCY AND LACTATION, (10) NUTRITION FOR INFANTS AND CHILDREN, AND (11) NUTRITION FOR TEENAGERS, ADULTS, AND SENIOR CITIZENS. SHORT ILLUSTRATED LESSONS CONTAINING OBJECTIVES, RELATED INFORMATION, SUGGESTED ACTIVITIES, AND AN ASSIGNMENT MAKE UP EACH UNIT AND CAN BE USED FOR SELF-STUDY AS WELL AS INDIVIDUAL OR GROUP USE. EACH OF THE UNITS HAS AN ACCOMPANYING ACHIEVEMENT TEST CONTAINING 50 COMPREHENSIVE QUESTIONS. ALTHOUGH THE MANUAL HAS BEEN DIVIDED INTO TWO PARTS, WITH PART II AVAILABLE AS VT 011 651 (ALSO IN THIS ISSUE), THE TWO VOLUMES SHOULD BE CONSIDERED AS A SINGLE COURSE. (SB)

AVAILABILITY: VOCATIONAL-TECHNICAL CURRICULUM LABORATORY, RUTGERS UNIVERSITY, BUILDING 4103, KILMER CAMPUS, NEW BRUNSWICK, NEW JERSEY 08903 (\$2.00).

INSTITUTION NAME: MIDDLESEX COUNTY VOCATIONAL AND TECHNICAL HIGH SCHOOL, WOODBRIDGE, N.J.

SPONSORING AGENCY NAME: NEW JERSEY STATE DEPT. OF EDUCATION, TRENTON. DIV. OF VOCATIONAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT011605

PUBLICATION DATE: 64

TITLE: 8 DENTAL ASSISTING. COURSE I, ORIENTATION IN THE DENTAL PROFESSION AND OFFICE.

PERSONAL AUTHOR: BRAVER, JOHN C.

DESCRIPTOR: \*STUDY GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*PARAMEDICAL OCCUPATIONS; \*DENTAL ASSISTANTS; ADULT VOCATIONAL EDUCATION; \*CORRESPONDENCE COURSES; HOME STUDY

EDRS PRICE: DOCUMENT NOT AVAILABLE FROM EDRS.

DESCRIPTIVE NOTE: 139P.

ISSUE: AIM SPRING1971

ABSTRACT: THIS STUDY MANUAL IS THE FIRST IN A SEVEN-COURSE CORRESPONDENCE AND RESIDENT PROGRAM OFFERED BY THE UNIVERSITY OF NORTH CAROLINA EXTENSION DIVISION AND THE SCHOOL OF DENTISTRY FOR THE EDUCATION AND TRAINING OF DENTAL ASSISTANTS. THE ACCREDITED PROGRAM PROVIDES SUBJECT MATTER AND PRACTICAL EXPERIENCE EQUIVALENT TO ONE ACADEMIC YEAR OF STUDY AND SUPPLEMENTS THE TEXTBOOK, "THE DENTAL ASSISTANT," AVAILABLE FROM MCGRAW-HILL BOOK COMPANY. CONTENT OF THIS FIRST CORRESPONDENCE COURSE INCLUDES INFORMATION ON THE HISTORY, OBJECTIVES, RESPONSIBILITIES, AND FUNCTIONS OF DENTISTRY AND ASSOCIATED GROUPS, AND LEGAL AND ETHICAL PRINCIPLES, AS WELL AS APPLIED PSYCHOLOGY AS RELATED TO PATIENT AND PROFESSIONAL CONDUCT, DAILY BUSINESS OFFICE ROUTINES INCLUDING TELEPHONE TECHNIQUES, AND PERSONAL HEALTH AND GROOMING IN ACCORD WITH THE DENTAL OFFICE ATMOSPHERE. TWENTY-FOUR ASSIGNMENTS, WHICH ENROLLED STUDENTS SEND TO THE BUREAU OF CORRESPONDENCE INSTRUCTION OF THE UNIVERSITY FOR GRADING, ARE ALSO GIVEN. A RECORD ALBUM, "DENTAL VOCABULARY," PROVIDING DENTAL TERMINOLOGY, DEFINITIONS, AND USAGE, MAY BE OBTAINED FROM THE SOURCE OF AVAILABILITY CITED FOR THIS DOCUMENT. THE COMPLETE PROGRAM IS AVAILABLE AS VT 011 601-VT 011 607 (ALL IN THIS ISSUE). (AW)

AVAILABILITY: \* UNIVERSITY OF NORTH CAROLINA PRESS, BOX 2288, CHAPEL HILL, NORTH CAROLINA 27514 (\$5.00).

INSTITUTION NAME: NORTH CAROLINA UNIV., CHAPEL HILL.

SPONSORING AGENCY NAME: DKELLOGG (W.K.) FOUNDATION, BATTLE CREEK, MICH.

CLEARINGHOUSE ACCESSION NUMBER: VT011607

PUBLICATION DATE: 65

TITLE: . DENTAL ASSISTING. COURSE IV, DENTAL MATERIALS AND TECHNICAL PROCEDURES.

PERSONAL AUTHOR: TAYLOR, DUANE F.

DESCRIPTOR: \*STUDY GUIDES; \*PARAMEDICAL OCCUPATIONS; HEALTH OCCUPATIONS EDUCATION; \*DENTAL ASSISTANTS; \*CORRESPONDENCE COURSES; ADULT VOCATIONAL EDUCATION; HOME STUDY; \*DENTISTRY

EDRS PRICE: DOCUMENT NOT AVAILABLE FROM EDRS.

DESCRIPTIVE NOTE: 205P.

ISSUE: AIM SPRING1971

ABSTRACT: T THIS STUDY MANUAL IS THE FOURTH IN A SEVEN-PART DENTAL ASSISTANT CORRESPONDENCE AND RESIDENT CURRICULUM OFFERED BY THE UNIVERSITY OF NORTH CAROLINA DIVISION AND THE SCHOOL OF DENTISTRY. THE PURPOSE OF THIS CORRESPONDENCE COURSE IS TO PROVIDE BACKGROUND INFORMATION ON GENERAL COMPOSITION, WORKING CHARACTERISTICS, PURCHASE ROUTINE, STORAGE, AND USES OF THE VARIOUS DENTAL MATERIALS USED BY THE DENTAL ASSISTANT IN ROUTINE OFFICE PROCEDURES. INTRODUCTORY MATERIAL ON VARIOUS TECHNIQUES AND INFORMATION ON COORDINATION BETWEEN DENTAL PRACTICE AND THE COMMERCIAL DENTAL LABORATORY ARE INCLUDED, AS WELL AS 40 DETACHABLE ASSIGNMENT SHEETS WHICH ENROLLED STUDENTS SEND TO THE BUREAU OF CORRESPONDENCE INSTRUCTION OF THE UNIVERSITY FOR GRADING. THIS MANUAL SUPPLEMENTS THE TEXTBOOK, "THE DENTAL ASSISTANT," AVAILABLE FROM MCGRAW-HILL BOOK COMPANY. THE COMPLETE PROGRAM IS AVAILABLE AS VT 011 601-VT 011 607 (ALL IN THIS ISSUE). (AW)

AVAILABILITY: \* UNIVERSITY OF NORTH CAROLINA PRESS, BOX 2288, CHAPEL HILL, NORTH CAROLINA 27514 (\$5.00).

INSTITUTION NAME: NORTH CAROLINA UNIV., CHAPEL HILL.

SPONSORING AGENCY NAME: DKELLOGG (W.K.) FOUNDATION, BATTLE CREEK, MICH.

CLEARINGHOUSE ACCESSION NUMBER: VT011604

PUBLICATION DATE: 64

TITLE: DENTAL ASSISTING. COURSE II, SECRETARIAL PROCEDURES.

PERSONAL AUTHOR: PALMER, HELEN P.

DESCRIPTOR: \*STUDY GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*PARAMEDICAL  
OCCUPATIONS; \*DENTAL ASSISTANTS; CORRESPONDENCE COURSES; HOME STUDY; BUSINESS  
SKILLS; ADULT VOCATIONAL EDUCATION; \*OFFICE PRACTICE; SECRETARIES

EDRS PRICE: DOCUMENT NOT AVAILABLE FROM EDRS.

DESCRIPTIVE NOTE: 166P.

ISSUE: AIM SPRING1971

ABSTRACT: B THIS SECOND STUDENT MANUAL IN A SEVEN-COURSE DENTAL ASSISTANT  
CORRESPONDENCE AND RESIDENT TRAINING PROGRAM OFFERED BY THE UNIVERSITY OF NORTH  
CAROLINA EXTENSION DIVISION AND THE SCHOOL OF DENTISTRY, PROVIDES A REVIEW OF  
GRAMMAR AND PUNCTUATION WITH SPECIAL EMPHASIS ON BUSINESS ASPECTS, BASIC  
TYPEWRITING, BUSINESS FORMS AND LETTERS, BUSINESS MATHEMATICS DIRECTED TOWARD  
DENTAL OFFICE MANAGEMENT, AND SECRETARIAL PRACTICE INCLUDING POISE AND BUSINESS  
CONDUCT. SPECIFIC INFORMATION ALSO IS GIVEN ON VARIOUS TAX FORMS USED IN DENTAL  
OFFICES AND DENTAL BOOKKEEPING RELATING TO DAILY ACCOUNTS, SUPPLY ORDERING,  
MONTHLY TABULATIONS, ETC. THIRTY-TWO ASSIGNMENTS, WHICH ENROLLED STUDENTS SEND  
TO THE BUREAU OF CORRESPONDENCE INSTRUCTION OF THE UNIVERSITY FOR GRADING, ARE  
INCLUDED. THE MANUAL SUPPLEMENTS THE TEXT, "THE DENTAL ASSISTANT," AVAILABLE  
FROM MCGRAW-HILL BOOK COMPANY. THE COMPLETE PROGRAM IS AVAILABLE AS VT 011  
601-VT 011 607 (ALL IN THIS ISSUE). (AW)

AVAILABILITY: \* UNIVERSITY OF NORTH CAROLINA PRESS, BOX 2288, CHAPEL HILL,  
NORTH CAROLINA 27514 (\$5.00).

INSTITUTION NAME: NORTH CAROLINA UNIV., CHAPEL HILL.

SPONSORING AGENCY NAME: DKELLOGG, (W.K.) FOUNDATION, BATTLE CREEK, MICH.



CLEARINGHOUSE ACCESSION NUMBER: VT011544

PUBLICATION DATE: 70

TITLE: STEPPING STONES IN NURSING EDUCATION.

PERSONAL AUTHOR: RASMUSSEN, SANDRA, AND OTHERS

DESCRIPTOR: \*EDUCATIONAL PROGRAMS; SPEECHES; CURRICULUM EVALUATION;  
CURRICULUM DEVELOPMENT; MANPOWER UTILIZATION; CAREER OPPORTUNITIES; \*VOCATIONAL  
DEVELOPMENT; \*OCCUPATIONAL MOBILITY; \*PRACTICAL NURSING; SUBPROFESSIONALS;  
TEACHING PROGRAMS; \*HEALTH OCCUPATIONS EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: J 38P. PAPERS PRESENTED AT MEETING OF THE NATIONAL LEAGUE  
FOR NURSING, COUNCIL OF PRACTICAL NURSING PROGRAMS (MIAMI BEACH, FLA., MAY 1-

ISSUE: ARM SPRING1971

ABSTRACT: PRACTICAL NRSES MUST CONTINUE THEIR EDUCATION TO KEEP UP WITH  
MEDICAL ADVANCES AND TO ADVANCE IN THEIR CAREER. THIS WILL REQUIRE DEVELOPMENT  
AND EVALUATION OF CURRICULUMS AS WELL AS EFFECTIVE USE OF MANPOWER RESOURCES  
AND THE SUPPORT OF THE NURSING PROFESSION. APPROACHES TO CAREER DEVELOPMENT  
INCLUDE EQUIVALENCY TESTING USING SUPPLEMENTARY PROGRAMS, AND PROVIDING  
OPPORTUNITY FOR ADVANCEMENT AT EACH SUBPROFESSIONAL LEVEL. THESE IDEAS WERE  
DEVELOPED IN PAPERS PRESENTED AT THE MEETING OF THE NATIONAL LEAGUE FOR  
NURSING, COUNCIL OF PRACTICAL NURSING PROGRAMS. (JS)

INSTITUTION NAME: NATIONAL LEAGUE FOR NURSING, NEW YORK, N.Y. COUNCIL OF  
PRACTICAL NURSING PROGRAMS

CLEARINGHOUSE ACCESSION NUMBER: VT011457

PUBLICATION DATE: 69

TITLE: 0 GUIDELINES FOR A DENTAL ASSISTING CURRICULUM IN THE INDIAN HEALTH SERVICE. PERFORMANCE REQUIREMENTS OF DENTAL ASSISTANTS, VOLUME II, ATTACHMENT F.

DESCRIPTOR: \*CURRICULUM PLANNING; \*HEALTH OCCUPATIONS EDUCATION; \*DENTAL ASSISTANTS; \*PERFORMANCE CRITERIA; \*TASK PERFORMANCE; CURRICULUM GUIDES; GUIDELINES; PERFORMANCE; TASK ANALYSIS; EMPLOYMENT QUALIFICATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 395P.

ISSUE: AIM WINTER1970

ABSTRACT: 7 FOR USE BY CURRICULUM PLANNERS IN INDIAN HEALTH SERVICE DENTAL ASSISTANT TRAINING SCHOOLS, THIS GUIDE PROVIDES TASK DESCRIPTION OUTLINES FOR 91 DUTIES IDENTIFIED AS PERFORMANCE REQUIREMENTS OF DENTAL ASSISTANTS. OUTLINES INCLUDE TASK COMPONENTS, CLASSIFICATION OF LEARNING TASKS, AND MINIMAL KNOWLEDGE REQUIRED FOR PERFORMANCE OF EACH TASK. CLINICAL DUTIES COVERED INCLUDE: (1) STERILIZATION, (2) RADIOLOGY, (3) PREAPPOINTMENT PREPARATION, (4) CHAIRSIDE ACTIVITIES, (5) PERIODONTICS, (6) ENDOODONTICS, (7) ORTHODONTICS, (8) ORAL SURGERY, (9) CROWNS AND BRIDGES, (10) PROSTHESIS, (11) EMERGENCY DUTIES, AND (12) DENTISTRY IN HOSPITALS. NON-CLINICAL DUTIES COVERED DEAL WITH LABORATORY PRACTICE AND EQUIPMENT MAINTENANCE. SUGGESTIONS FOR USE OF THE GUIDE AND DEFINITIONS AND EXPLANATION OF TERMS ARE ALSO PROVIDED. RELATED DOCUMENTS ARE AVAILABLE AS ED 030 744 OR VT 008 791 (AIM WINTER 1969) AND VT 011 455 AND VT 011 456 (BOTH IN THIS ISSUE). (AW)

INSTITUTION NAME: PUBLIC HEALTH SERVICE (DHEW), WASHINGTON, D.C. INDIAN HEALTH SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT011456

PUBLICATION DATE: 69

TITLE: GUIDELINES FOR A DENTAL ASSISTING CURRICULUM IN THE INDIAN HEALTH SERVICE, VOLUME 1.

PERSONAL AUTHOR: LATHROP, ROBERT L.

DESCRIPTOR: \*CURRICULUM GUIDES; \*CURRICULUM DEVELOPMENT; \*HEALTH OCCUPATIONS EDUCATION; \*DENTAL ASSISTANTS; \*CURRICULUM PLANNING; POLICY FORMATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 248P.

ISSUE: AIM WINTER1970

ABSTRACT: AS A RECORD OF A DENTAL PUBLIC HEALTH RESIDENCY PROJECT COMPLETED BETWEEN JULY 1967 AND JUNE 1968 AT THE DENTAL HEALTH CENTER, DIVISION OF PUBLIC HEALTH, U.S. PUBLIC HEALTH SERVICE, SAN FRANCISCO, CALIFORNIA, THIS GUIDE IS INTENDED PRIMARILY TO AID IN FORMULATING POLICY, DEVELOPING INSTRUCTION FOR DENTAL ASSISTANT TRAINING PROGRAMS IN THE INDIAN HEALTH SERVICE, AND MAKING ADMINISTRATIVE REPORTS. CONTENTS CONSIST OF FOUR MAJOR SECTIONS, WITH THE FIRST DEALING WITH DETERMINATION OF CONTENT FOR A DENTAL ASSISTING CURRICULUM, THE SECOND CONCERNING A METHOD FOR DEVELOPMENT OF THE DENTAL ASSISTING CURRICULUM, THE THIRD CONSISTING OF TABLES, AND THE FOURTH PROVIDING A DETAILED LITERATURE REVIEW, BIBLIOGRAPHY, QUESTIONNAIRES, PERFORMANCE REQUIREMENTS, AND ILLUSTRATIONS. RELATED DOCUMENTS ARE AVAILABLE AS ED 030 744 OR VT 008 791 (AIM WINTER 1969) AND VT 011 455 AND VT 011 457 (BOTH IN THIS ISSUE). (AW)

INSTITUTION NAME: PUBLIC HEALTH SERVICE (DHEW), WASHINGTON, D.C. INDIAN HEALTH SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT011455

PUBLICATION DATE: MAR70

TITLE: DENTAL ASSISTANT TRAINING; STANDARD COURSE OUTLINE.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*CURRICULUM GUIDES; \*DENTAL ASSISTANTS; \*AMERICAN INDIANS; POST SECONDARY EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 51P.

ISSUE: AIM WINTER1970

ABSTRACT: THIS COURSE OUTLINE IS FOR USE IN A 10-MONTH POST-HIGH SCHOOL PROGRAM DESIGNED TO TRAIN DENTAL ASSISTANTS FOR SERVICE IN THE INDIAN HEALTH SERVICE (IHS). CONTENTS INCLUDE BRIEF DESCRIPTIVE INFORMATION ON THE PROGRAM, FOLLOWED BY 10 INSTRUCTIONAL UNITS COVERING: (1) ORIENTATION, (2) OFFICE PROCEDURES, (3) PRE-CLINICAL SCIENCES, (4) DENTAL MATERIALS, (5) CLINICAL SCIENCES, (6) CLINICAL APPLICATION, (7) LABORATORY AND TECHNICAL APPLICATION, (8) ON-THE-JOB TRAINING IN PRIVATE OFFICE, (9) REVIEW OF DENTAL HEALTH EDUCATION, AND (10) IHS DENTAL PROGRAM. EACH UNIT IS DIVIDED INTO SUBUNITS PROVIDING CONTENT, APPLICATIONS, REFERENCES AND VISUAL AIDS, ASSIGNED READINGS, AND DEMONSTRATIONS. RELATED DOCUMENTS ARE AVAILABLE AS ED 030 744 OR VT 008 791 (AIM WINTER 1969), AND VT 011 456 AND VT 011 457 (BOTH IN THIS ISSUE). (AW)

INSTITUTION NAME: PUBLIC HEALTH SERVICE (DHEW), WASHINGTON, D.C. INDIAN HEALTH SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT011232

PUBLICATION DATE: JAN69

TITLE: LABORATORY ASSISTING IN ORTHODONTICS; A CONTINUING EDUCATION COURSE.

DESCRIPTOR: J \*CURRICULUM GUIDES; \*TEACHING GUIDES; \*HEALTH OCCUPATIONS  
EDUCATION; \*PARAMEDICAL OCCUPATIONS; \*DENTAL ASSISTANTS; ADULT VOCATIONAL  
EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 31P.

ISSUE: AIM WINTER1970

ABSTRACT: 6 DESIGNED FOR EMPLOYED DENTAL ASSISTING PERSONNEL, THIS COURSE IS INTENDED PRIMARILY TO AID THE ASSISTANT IN ORTHODONTICS TOWARD IMPROVED PROFICIENCY IN LABORATORY PROCEDURES, BUT ALSO PROVIDES ASSISTANTS IN GENERAL PRACTICE OR OTHER DENTAL SPECIALITIES WITH AN AWARENESS OF THE SCOPE OF ORTHODONTIC LABORATORY PROCEDURES. CONTENTS CONSIST OF FIVE SECTIONS, INCLUDING: (1) INTRODUCTION TO LABORATORY ASSISTING IN ORTHODONTICS, (2) STUDY MODEL CONSTRUCTION, (3) SOLDERING ORTHODONTIC APPLIANCES, (4) WELDING ORTHODONTIC APPLIANCES, AND (5) CONSTRUCTION OF ACRYLIC PORTION OF RETAINERS. A BIBLIOGRAPHY, SAMPLE EXAMINATION, INSTRUCTOR'S ANSWER KEY, AND SUGGESTIONS FOR COURSE PRESENTATION ARE ALSO PROVIDED. A MINIMUM OF 16 HOURS SHOULD BE ALLOTTED FOR COVERING THE MATERIAL, WITH EIGHT 2-HOUR SESSIONS RECOMMENDED, AND COURSE INSTRUCTION SHOULD BE PROVIDED BY A TEAM OF TWO OR THREE ORTHODONTISTS. THE PREREQUISITE COURSE, "DENTAL ASSISTING IN ORTHODONTICS," IS AVAILABLE AS VT 011 214 (ALSO IN THIS ISSUE). (AW)

INSTITUTION NAME: + AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.  
EDUCATION COMMITTEE.

CLEARINGHOUSE ACCESSION NUMBER: VT011224

TITLE: REFERENCE BOOKS, PACKAGE LIBRARIES, AND MOTION PICTURES FOR DENTAL ASSISTANTS.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*DENTAL ASSISTANTS; \*RESOURCE MATERIALS; \*BIBLIOGRAPHIES; REFERENCE BOOKS; FILMS; CORRESPONDENCE COURSES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 16P.

ISSUE: AIM WINTER1970

ABSTRACT: , THIS RESOURCE PAMPHLET LISTS THE FOLLOWING MATERIALS FOR DENTAL ASSISTANTS: (1) 135 REFERENCE BOOKS DATED FROM 1947-1969, (2) 17 CORRESPONDENCE AND CONTINUING EDUCATION COURSES, (3) 23 FILMS, AND (4) SIX PACKAGE LIBRARIES, EACH COMPOSED OF CLIPPINGS AND REPRINTS ON A PARTICULAR SUBJECT. INSTRUCTIONS FOR RENTING OR BORROWING THE MATERIALS ARE INCLUDED. (SB)

INSTITUTION NAME: + AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL. EDUCATION COMMITTEE.

CLEARINGHOUSE ACCESSION NUMBER: VT011221

PUBLICATION DATE: 70

TITLE: CHAIRSIDE ASSISTING.

DESCRIPTOR: J \*CURRICULUM GUIDES; \*TEACHING GUIDES; \*HEALTH OCCUPATIONS  
EDUCATION; \*PARAMEDICAL OCCUPATIONS; \*DENTAL ASSISTANTS; ADULT VOCATIONAL  
EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 37P.

ISSUE: AIM WINTER1970

ABSTRACT: S DESIGNED TO IMPROVE THE DENTAL ASSISTANT'S CHAIRSIDE SERVICE, THIS COURSE PREPARES THE LEARNER TO SELECT CORRECT DENTAL INSTRUMENTS FOR A GIVEN PROCEDURE, DELIVER AND RECEIVE INSTRUMENTS AT THE CHAIRSIDE, MAINTAIN A CLEAR OPERATING FIELD, PREPARE AND DELIVER DENTAL MATERIALS, AND DISMISS THE PATIENT IN ACCORDANCE WITH ESTABLISHED STANDARDS. FIVE SECTIONS ARE OUTLINED, WITH SECTIONS ONE AND TWO COVERING PRECLINICAL INSTRUCTION, SECTION THREE DEALING WITH THE ORGANIZATION OF INSTRUMENTS AND MATERIALS FOR MULTISURFACE AMALGAM RESTORATION, SECTION FOUR COVERING PATIENT PREPARATION, AND SECTION FIVE CONCERNED WITH CHAIRSIDE ASSISTING DURING TREATMENT. OBJECTIVES, EQUIPMENT NEEDED, AND NOTES FOR INSTRUCTORS ARE GIVEN FOR EACH SECTION. AN ANNOTATED LISTING OF FILMS RECOMMENDED FOR USE WITH THE COURSE IS INCLUDED. A MINIMUM OF 16 HOURS SHOULD BE USED IN PRESENTING THE COURSE, WITH EIGHT 2-HOUR SESSIONS RECOMMENDED. (AW)

INSTITUTION NAME: AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT011220

PUBLICATION DATE: 58

TITLE: ORAL HISTOLOGY.

DESCRIPTOR: \*CURRICULUM GUIDES; \*PARAMEDICAL OCCUPATIONS; \*DENTAL ASSISTANTS; \*ADULT VOCATIONAL EDUCATION; \*HEALTH OCCUPATIONS EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 12P.

ISSUE: AIM FALL1970

ABSTRACT: THIS GUIDE IS INTENDED TO PROVIDE THE DENTAL ASSISTANT WITH A GENERAL KNOWLEDGE OF THE TISSUES OF THE ORAL CAVITY AND OF THE PROCESS OF TOOTH DEVELOPMENT. THE 12-HOUR COURSE PRESENTS BRIEF INTRODUCTORY MATERIAL FOLLOWED BY TOPICAL OUTLINES COVERING: (1) ORAL MUCOUS MEMBRANE, (2) GINGIVA, (3) GLANDS OF THE ORAL CAVITY, (4) TOOTH DEVELOPMENT AND ERUPTION, (5) TISSUES OF THE TOOTH, AND (6) SUPPORTING STRUCTURES. A SUGGESTED ASSIGNMENT PROJECT, TEXT REFERENCES, AND A VOCABULARY LIST ARE INCLUDED. (AW)

INSTITUTION NAME: ( AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.  
EDUCATION COMMITTEE



CLEARINGHOUSE ACCESSION NUMBER: VT011219

PUBLICATION DATE: 62

TITLE: THE ROLE OF THE DENTAL ASSISTANT IN OFFICE MANAGEMENT.

DESCRIPTOR: L \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*PARAMEDICAL  
OCCUPATIONS; \*DENTAL ASSISTANTS; ADULT VOCATIONAL EDUCATION; \*OFFICE  
MANAGEMENT

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 15P.

ISSUE: AIM WINTER1970

ABSTRACT: W THE PURPOSE OF THIS COURSE OUTLINE IS TO ACQUAINT THE DENTAL ASSISTANT WITH HER ROLE AND RESPONSIBILITIES IN THE BUSINESS AND MANAGEMENT OF THE DENTAL OFFICE. CONTENTS OF THE 12-HOUR COURSE INCLUDE MAINTAINING OFFICE POLICIES, KEEPING RECORDS, HANDLING APPOINTMENTS, ENCOURAGING GOOD PUBLIC RELATIONS, ORDERING SUPPLIES, AND GENERALLY ORGANIZING AND MAINTAINING EFFICIENT BUSINESS PROCEDURES. FILMS FOR USE WITH THE COURSE ARE LISTED WITH AVAILABILITIES AND BRIEF ANNOTATIONS. (AW)

INSTITUTION NAME: + AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.  
EDUCATION COMMITTEE.

CLEARINGHOUSE ACCESSION NUMBER: VT011218

PUBLICATION DATE: 65

TITLE: CONTINUING EDUCATION COURSE IN COMMUNITY WATER FLUORIDATION.

DESCRIPTOR: " \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*PARAMEDICAL  
OCCUPATIONS; \*DENTAL ASSISTANTS; ADULT VOCATIONAL EDUCATION

IDENTIFIER: \*FLUORIDATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 12P.

ISSUE: AIM WINTER1970

ABSTRACT: THIS 12-HOUR COURSE IS DESIGNED TO PREPARE DENTAL ASSISTANTS TO EFFECTIVELY PROMOTE PATIENT AND COMMUNITY UNDERSTANDING OF FLUORIDATION. TOPICAL OUTLINES OF SIX 2-HOUR LESSONS ARE GIVEN, COVERING: (1) TYPES OF FLUORIDATION, (2) HISTORY AND EFFECTIVENESS OF THE PROCESS, (3) ARGUMENTS OF FLUORIDATION'S PROponents AND OPponents, (4) SCIENTIFIC EVALUATION OF THE PROCESS, (5) SAFETY, LEGALITY, AND COST OF THE PROCESS, (6) PLANS FOR EFFECTIVELY EDUCATING THE COMMUNITY CONCERNING ITS NEED FOR FLUORIDATION, AND (7) THE ROLE OF THE DENTAL ASSISTANT IN EDUCATING THE PUBLIC TO THIS NEED. FILMS RECOMMENDED FOR USE WITH THE COURSE ARE LISTED, WITH BRIEF ANNOTATIONS AND AVAILABILITIES. THE RELATED INSTRUCTOR'S MANUAL IS AVAILABLE AS VT 011 217 (ALSO IN THIS ISSUE). (AW)

INSTITUTION NAME: + AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.  
EDUCATION COMMITTEE.

CLEARINGHOUSE ACCESSION NUMBER: VT011217

PUBLICATION DATE: 65

TITLE: CONTINUING EDUCATION COURSE IN COMMUNITY WATER FLUORIDATION.  
INSTRUCTOR'S MANUAL.

DESCRIPTOR: \*TEACHING GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*DENTAL  
ASSISTANTS; \*PARAMEDICAL OCCUPATIONS; ADULT VOCATIONAL EDUCATION

IDENTIFIER: \*FLUORIDATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 23P.

ISSUE: AIM WINTER1970

ABSTRACT: = FOR USE WITH A RELATED COURSE OUTLINE AVAILABLE AS VT 011 218 (ALSO IN THIS ISSUE), THIS INSTRUCTOR'S MANUAL IS DESIGNED TO AID IN PREPARING DENTAL ASSISTANTS TO PROMOTE PATIENT AND COMMUNITY UNDERSTANDING OF FLUORIDATION. CONTENTS INCLUDE INFORMATION ON: (1) TERMINOLOGY, (2) TYPES OF FLUORIDATION, (3) PROBLEM OF TOOTH DECAY, (4) FUNCTIONS OF FLUORIDES, (5) HISTORY AND EFFECTIVENESS OF FLUORIDATION, (6) ALTERNATIVE WAYS OF USING FLUORIDES, (7) EXPLANATION OF THE FLUORIDATION PROCESS, (8) SAFETY COST, AND LEGALITY OF FLUORIDATION, (9) A STUDY OF THE CONTROVERSY OVER FLUORIDATION, INCLUDING ARGUMENTS OF PROPONENTS, AND OPPONENTS, (10) EDUCATING THE COMMUNITY CONCERNING ITS NEED FOR FLUORIDATION, AND (11) THE ROLE OF THE DENTAL ASSISTANT IN PROMOTING FLUORIDATION. SUGGESTIONS FOR PRESENTING THE COURSE, INSTRUCTIONAL AIDS AND RESOURCES, AND RECOMMENDED FILMS ARE ALSO PROVIDED. (AW)

INSTITUTION NAME: + AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.  
EDUCATION COMMITTEE.

CLEARINGHOUSE ACCESSION NUMBER: VT011214

TITLE: DENTAL ASSISTING IN ORTHODONTICS; A CONTINUING EDUCATION COURSE.

DESCRIPTOR: J \*CURRICULUM GUIDES; \*TEACHING GUIDES; ADULT VOCATIONAL EDUCATION; \*HEALTH OCCUPATIONS EDUCATION; \*PARAMEDICAL OCCUPATIONS; \*DENTAL ASSISTANTS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 37P.

ISSUE: AIM WINTER1970

ABSTRACT: DESIGNED FOR EMPLOYED DENTAL ASSISTING PERSONNEL, THIS COURSE IS INTENDED PRIMARILY TO AID THE ASSISTANT IN ORTHODONTICS TOWARD IMPROVED PROFICIENCY IN CHAIRSIDE AND OFFICE PROCEDURES, BUT ALSO PROVIDES INFORMATION ABOUT ORTHODONTIC PROCEDURES FOR THE ASSISTANT EMPLOYED IN OTHER SPECIALITIES OR GENERAL PRACTICE. CONTENTS CONSIST OF FIVE SECTIONS, INCLUDING: (1) INTRODUCTION, (2) ASSISTING DURING EXAMINATION, (3) ASSISTING DURING TREATMENT, (4) ASSISTING DURING ADJUSTMENT AND COMPLETION APPOINTMENTS, AND (5) OFFICE MANAGEMENT AND RELATED RESPONSIBILITIES. A BIBLIOGRAPHY, SAMPLE EXAMINATION, INSTRUCTOR'S ANSWER KEY, AND SUGGESTIONS FOR PRESENTING THE COURSE ARE ALSO GIVEN. THE COURSE REQUIRES A MINIMUM OF 16 HOURS, WITH EIGHT 2-HOUR SESSIONS RECOMMENDED, AND SHOULD BE TAUGHT BY A TEAM OF TWO OR THREE ORTHODONTISTS. A RELATED DOCUMENT ON ORTHODONTIC LABORATORY ASSISTING IS AVAILABLE AS VT 011 232 (ALSO IN THIS ISSUE). (AW)

INSTITUTION NAME: AMERICAN DENTAL ASSISTANTS ASSOCIATION, CHICAGO, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT011208

PUBLICATION DATE: 70

TITLE: DENTAL ASSISTING. A SUGGESTED COURSE OUTLINE.

DESCRIPTOR: \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*DENTAL ASSISTANTS; \*PARAMEDICAL OCCUPATIONS; GRADE 11; GRADE 12

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 61P.

ISSUE: AIM WINTER1970

ABSTRACT: % DEVELOPED BY A COMMITTEE OF VOCATIONAL TRADE AND INDUSTRIAL EDUCATION PERSONNEL, THIS SUGGESTED CURRICULUM GUIDE IS DESIGNED TO AID INSTRUCTORS IN ORGANIZING BEGINNING DENTAL ASSISTING INSTRUCTIONAL PROGRAMS FOR GRADES 11 AND 12. FIFTEEN INSTRUCTIONAL UNITS, EACH LISTING THE MANIPULATIVE, RELATED TECHNOLOGY, AND REFERENCE MATERIAL, INCLUDE: (1) ORIENTATION, (2) ETHICS, (3) DENTAL ANATOMY, (4) DENTAL AND LABORATORY MATERIALS, (5) MICROBIOLOGY AND STERILIZATION, (6) PREVENTIVE DENTISTRY, (7) OPERATIVE-CHAIRSIDE ASSISTING, (8) SPECIALTIES-CHAIRSIDE ASSISTING, (9) RADIOLOGY, (10) PHARMACOLOGY, (11) ORAL PATHOLOGY, (12) DIET AND NUTRITION, (13) FIRST AID AND DENTAL EMERGENCIES, (14) HUMAN RELATIONS, AND (15) OFFICE PRACTICE. TEACHING AIDS AND SOURCES, PROGRESS CHART HEADINGS, NECESSARY EQUIPMENT AND HAND TOOLS, AND AN EXTENSIVE BIBLIOGRAPHY ARE ALSO PROVIDED. (AW)

AVAILABILITY: OHIO TRADE AND INDUSTRIAL EDUCATION SERVICE, INSTRUCTIONAL MATERIALS LABORATORY, THE OHIO STATE UNIVERSITY, 1885 NEIL AVENUE, COLUMBUS, OHIO 43210 (\$1.00).

INSTITUTION NAME: OHIO STATE DEPT. OF EDUCATION, COLUMBUS. TRADE AND INDUSTRIAL EDUCATION SERVICE.

CLEARINGHOUSE ACCESSION NUMBER: VT011073

PUBLICATION DATE: JUL69

TITLE: GUIDELINES FOR THE TRAINING OF CENTRAL SERVICE AIDES.

DESCRIPTOR: E \*HEALTH OCCUPATIONS EDUCATION; \*PROGRAM GUIDES; GUIDELINES; SERVICE OCCUPATIONS; \*HEALTH PERSONNEL; HOSPITALS; NURSING HOMES; \*PARAMEDICAL OCCUPATIONS; ON THE JOB TRAINING; PROGRAM DESCRIPTIONS

IDENTIFIER: \*CENTRAL SERVICE AIDES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 23P.

ISSUE: AIM FALL1970

ABSTRACT: DEVELOPED BY THE FLORIDA DIVISION OF VOCATIONAL, TECHNICAL, AND ADULT EDUCATION, THIS PROGRAM GUIDE CONTAINS GUIDELINES FOR A TRAINING COURSE FOR CENTRAL SERVICE AIDES. TRAINEES SHOULD BE AT LEAST 18 YEARS OF AGE WITH AN EIGHTH-GRADE OR EQUIVALENT EDUCATION AND MINIMUM SCORE ON APPROPRIATE APTITUDE TEST. ENROLLMENT SHOULD BE LIMITED TO A MAXIMUM OF 15 STUDENTS, AND THE TEACHER SHOULD BE A REGISTERED NURSE WITH RECENT EXPERIENCE IN NURSING AND A VALID VOCATIONAL EDUCATION TEACHING CERTIFICATE. THE COURSE CONSISTS OF 100 HOURS OF CLINICAL EXPERIENCE IN AN APPROVED HOSPITAL OR NURSING HOME AND 80 HOURS OF CLASSROOM INSTRUCTION IN THESE SUGGESTED TOPICS: (1) GENERAL CARE OF SUPPLIES AND EQUIPMENT, (2) STERILIZATION AND DISINFECTION, (3) PREPARATION OF LINENS FOR USE, (4) PREPARATION OF TRAYS FOR STERILIZATION, (5) PREPARATION OF EQUIPMENT FOR REUSE, (6) DISPENSING OF SUPPLIES AND EQUIPMENT, AND (7) EFFECTIVE STORAGE METHODS. A SAMPLE COURSE OUTLINE, SUGGESTED READING MATERIALS, CONTRACTUAL AGREEMENT, AND SUGGESTED EQUIPMENT AND SUPPLIES ARE APPENDED. (SB)

REPORT NUMBER: BULLETIN 77L-6

INSTITUTION NAME: FLORIDA STATE DEPT. OF EDUCATION, TALLAHASSEE. DIV. OF VOCATIONAL, TECHNICAL, AND ADULT EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT011042

PUBLICATION DATE: 68

TITLE: SELECTED MEDICAL TERMINOLOGY.

PERSONAL AUTHOR: SOLTESZ, SHIRLEY E.

DESCRIPTOR: 7 \*PROGRAMED TEXTS; \*PARAMEDICAL OCCUPATIONS; \*HEALTH OCCUPATIONS  
EDUCATION; AUTOINSTRUCTIONAL AIDS; \*HOSPITAL PERSONNEL; VOCABULARY; \*MEDICAL  
VOCABULARY; ADULT VOCATIONAL EDUCATION

EDRS PRICE: DOCUMENT NOT AVAILABLE FROM EDRS.

DESCRIPTIVE NOTE: 415P.

ISSUE: AIM FALL1970

ABSTRACT: WRITTEN BY THE PROJECT DIRECTOR OF THE ARGYLE PUBLISHING CORPORATION, THIS PROGRAMED TEXT WILL PROVIDE NONPROFESSIONAL HOSPITAL PERSONNEL WITH SELF-INSTRUCTION IN PRONUNLIATION, SPELLING, AND DEFINITIONS OF NEARLY 200 FREQUENTLY USED MEDICAL TERMS. CONTENTS COVER FIVE MAJOR SUBJECT AREAS: (1) BASIC ABNORMAL CONDITIONS OF THE BODY, (2) BASIC WORD STEMS AND SUFFIXES, (3) ANATOMY, STEM WORDS, PREFIXES AND SUFFICES, (4) DESCRIPTIVE OPPOSITES, AND (5) EMERGENCY TERMS. THE FORMAT CONSISTS OF STATEMENTS OR QUESTIONS REQUIRING RESPONSES, FOLLOWED IN THE NEXT COLUMN BY THE ANSWERS. AN INDEX OF TERMS IS ALSO INCLUDED. THE TRAINEE USING THIS TEXT SHOULD HAVE A COMMAND OF THE ENGLISH LANGUAGE, SKILLS AND KNOWLEDGE EQUIVALENT TO A HIGH SCHOOL GRADUATE, AND SHOULD BE EMPLOYED WHERE HE WILL BE ABLE TO HEAR AND APPLY THE TERMS LEARNED. (AW)

AVAILABILITY: ARGYLE ANALEARN ASSOCIATES, 235 PARK AVENUE SOUTH, NEW YORK, NEW YORK 10003 (\$9.75).

INSTITUTION NAM : ARGYLE PUBLISHING CORP., NEW YORK, N.Y.

SPONSORING AGENCY NAME: DUNITED HOSPITAL FUND OF NEW YORK, N.Y.

CLEARINGHOUSE ACCESSION NUMBER: VT011016

PUBLICATION DATE: MAR70

TITLE: CURRICULUM MATERIALS OF THE OFFICE OF EDUCATION IN VOCATIONAL AND TECHNICAL EDUCATION AND MANPOWER DEVELOPMENT AND TRAINING.

DESCRIPTOR: \*ANNOTATED BIBLIOGRAPHIES; \*VOCATIONAL EDUCATION; \*TECHNICAL EDUCATION; \*INSTRUCTIONAL MATERIALS; AGRICULTURAL EDUCATION; DISTRIBUTIVE EDUCATION; OFFICE OCCUPATIONS EDUCATION; HEALTH OCCUPATIONS EDUCATION; HOME ECONOMICS EDUCATION; TRADE AND INDUSTRIAL EDUCATION; GUIDANCE; TEACHER EDUCATION; FACILITIES; SAFETY EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 19P.

ISSUE: AIM WINTER1970

ABSTRACT: THIS PAMPHLET PROVIDES A LISTING OF 77 CURRICULUM MATERIALS DEVELOPED BY THE OFFICE OF EDUCATION (OE) FOR USE IN VOCATIONAL AND TECHNICAL EDUCATION AND MANPOWER DEVELOPMENT AND TRAINING AND ARRANGED UNDER THE SUBJECT AREAS OF: (1) AGRICULTURE, (2) DISTRIBUTION AND MARKETING, (3) FACILITIES AND EQUIPMENT, (4) GUIDANCE, (5) HEALTH OCCUPATIONS EDUCATION, (6) HOME ECONOMICS EDUCATION, (7) OFFICE OCCUPATIONS, (8) SAFETY, (9) SPECIAL NEEDS OF YOUTH AND ADULTS, (10) TEACHER EDUCATION, (11) TECHNICAL EDUCATION, (12) TRADE AND INDUSTRIAL EDUCATION, AND (13) MISCELLANEOUS. WITHIN EACH SUBJECT AREA, MATERIALS ARE ARRANGED ALPHABETICALLY BY TITLE, WITH EACH ENTRY LISTING OE NUMBER, TYPE OF PUBLICATION, PUBLICATION DATE, NUMBER OF PAGES, AVAILABILITY, SOURCE SYMBOL KEYED TO THE FOOTNOTE EXPLANATION PROVIDED, PRICE IF GIVEN, AND A BRIEF ANNOTATION. AN ADDITIONAL LISTING OF NINE PUBLICATIONS DEVELOPED UNDER OE CONTRACTS AND AVAILABLE FROM NONGOVERNMENT SOURCES IS ALSO INCLUDED. (AW)

INSTITUTION NAME: OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C. BUREAU OF ADULT, VOCATIONAL, AND TECHNICAL EDUCATION.



CLEARINGHOUSE ACCESSION NUMBER: VT010687

PUBLICATION DATE: SEP69

TITLE: DENTAL ASSISTANT.

DESCRIPTOR: E \*HEALTH OCCUPATIONS EDUCATION; \*STUDY GUIDES; DENTAL TECHNICIANS; \*DENTAL ASSISTANTS; \*JOB SKILLS; ON THE JOB TRAINING; WORKBOOKS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 111P.

ISSUE: AIM SUMMER1970

ABSTRACT: REVISED BY A COMMITTEE OF TRADE AND INDUSTRIAL EDUCATION COORDINATORS, THIS STUDY GUIDE IS FOR STUDENTS USE IN CHECKING PROGRESS IN ATTAINING SKILLS NECESSARY FOR A DENTAL ASSISTANT. THE FIRST PART OF THE GUIDE CONTAINS A LISTING OF 88 JOB SKILLS WITH SPACES FOR THE STUDENT TO CHECK HIS JOB PROGRESS IN A FOUR-STEP METHOD OF ON-THE-JOB TRAINING, AND HIS RELATED STUDY PROGRESS IN READING REFERENCE MATERIAL AND ANSWERING STUDY QUESTIONS. THE REMAINING PART OF THE GUIDE CONTAINS STUDY QUESTIONS AND SUGGESTED REFERENCES FOR THE 88 JOB SKILLS. A BIBLIOGRAPHY OF STUDENT REFERENCES IS INCLUDED. AN ANSWER BOOK "ANSWER BOOK FOR DENTAL ASSISTANT" MAY BE OBTAINED FROM THE SOURCE OF AVAILABILITY INDICATED FOR THIS DOCUMENT. (SB)

REPORT NUMBER: FILE NO. 314-R

AVAILABILITY: G TRADE AND INDUSTRIAL EDUCATION, STATE DEPARTMENT OF EDUCATION, P.O. BOX 2947, UNIVERSITY, ALABAMA 35486 (\$2.50, ANSWER BOOK \$1.50).

INSTITUTION NAME: ALABAMA UNIV., UNIVERSITY. DEPT. OF TRADE AND INDUSTRIAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT010667

PUBLICATION DATE: 67

TITLE: HOME NURSING AND FAMILY HEALTH: A GUIDE FOR TEACHERS. HOME ECONOMICS SERIES NO. 4.

DESCRIPTOR: \*HOME ECONOMICS EDUCATION; \*TEACHING GUIDES; \*NURSING; CAREER OPPORTUNITIES; COMMUNITY HEALTH SERVICES; \*FAMILY HEALTH; HEALTH INSURANCE; ACCIDENT PREVENTION; FIRST AID

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 24P.

ISSUE: AIM SUMMER1970

ABSTRACT: Y THIS TEACHING GUIDE, DEVELOPED BY A STATE HOME ECONOMICS CURRICULUM COMMITTEE, IS FOR TEACHING HOME NURSING AND FAMILY HEALTH. ANTICIPATED COMPETENCIES, GENERALIZATIONS, AND SUGGESTED ACTIVITIES ARE PROVIDED FOR FOUR MAJOR CONCEPTS: (1) DEVELOPMENT OF THE NURSING PROFESSION, (2) COMMUNITY HEALTH SERVICES AND AGENCIES, (3) MAINTENANCE OF FAMILY HEALTH, AND (4) NURSING PROCEDURES. A LIST OF RESOURCES IS INCLUDED. (S8)

INSTITUTION NAME: MISSOURI STATE DEPT. OF EDUCATION, JEFFERSON CITY

CLEARINGHOUSE ACCESSION NUMBER: VT010589

PUBLICATION DATE: JAN67

TITLE: NURSE'S AIDE. A STUDY GUIDE AND JOB TESTS.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; \*NURSES AIDES; \*STUDY GUIDES;  
ANSWER KEYS; \*TESTS; STUDENT RECORDS; BIBLIOGRAPHIES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 170P.

ISSUE: AIM SUMMER1970

ABSTRACT: 6 THIS THIRD REVISION, PREPARED BY TRADE AND INDUSTRIAL COORDINATORS, INCLUDES A STUDY GUIDE COMPOSED OF A BIBLIOGRAPHY, A STUDENT PROGRESS RECORD, AND 72 LESSONS OF QUESTIONS AND INFORMATION SHEETS. A JOB TEST BOOKLET PRESENTS AN OBJECTIVE TEST FOR EACH LESSON. AN ANSWER BOOK KEYED TO THE STUDY GUIDE AND AN ANSWER BOOK KEYED TO THE JOB TEST BOOKLET ARE AVAILABLE FROM THE SOURCE OF THE DOCUMENT AT \$1.25 AND \$.75 RESPECTIVELY. (JK)

AVAILABILITY: TRADE AND INDUSTRIAL EDUCATION, STATE DEPARTMENT OF EDUCATION, P.O. BOX 2847, UNIVERSITY, ALABAMA 35486 (\$1.75, ANSWER BOOK \$1.25, TEST BOOK \$1.25, TEST ANSWERS \$.75).

INSTITUTION NAME: K ALABAMA UNIV., UNIVERSITY DEPT. OF TRADE AND INDUSTRIAL EDUCATION; ALABAMA STATE DEPT. OF EDUCATION, MONTGOMERY. TRADE AND INDUSTRIAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT010581

PUBLICATION DATE: JAN68

TITLE: CLINICAL LABORATORY ASSISTANT, A STUDY GUIDE. FILE NO. 309.

DESCRIPTOR: J \*MEDICAL LABORATORY ASSISTANTS; \*STUDY GUIDES; \*HEALTH  
OCCUPATIONS EDUCATION; STUDENT RECORDS; BIBLIOGRAPHIES; AUDIO VISUAL AIDS;  
ANSWER KEYS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 127P.

ISSUE: AIM SUMMER1970

ABSTRACT: 5 THIS FOURTH REVISION WAS DEVELOPED BY A COMMITTEE OF TRADE AND INDUSTRIAL EDUCATION COORDINATORS WITH CONSULTATION FROM A GROUP OF MEDICAL TECHNOLOGISTS. THE THREE COMPONENTS ARE A LISTING OF REFERENCES AND AUDIO-VISUAL AIDS, A STUDENT PROGRESS RECORD, AND LESSON SHEETS WHICH PRESENT INFORMATION AND QUESTIONS TO BE ANSWERED BY THE STUDENT. SEVENTY-EIGHT LESSONS ARE GROUPED UNDER THE TOPICS: (1) ORIENTATION, (2) THE MICROSCOPE, (3) URINALYSIS, (4) GASTRIC ANALYSIS, (5) HEMATOLOGY, (6) BLOOD BANKING, (7) CLINICAL CHEMISTRY, (8) ENZYMES, (9) PARASITOLOGY, (10) SEROLOGY, (11) SPINAL FLUID, AND (12) BACTERIOLOGY. AN ANSWER BOOK IS AVAILABLE FOR \$1.25 FROM THE SOURCE LISTED ABOVE. (JK)

AVAILABILITY: G TRADE AND INDUSTRIAL EDUCATION, STATE DEPARTMENT OF EDUCATION, P.O. BOX 2847, UNIVERSITY, ALABAMA 35486 (\$2.00, ANSWER BOOK \$1.25).

INSTITUTION NAME: ALABAMA UNIV., UNIVERSITY. DEPT. OF TRADE AND INDUSTRIAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT010511

PUBLICATION DATE: 69

TITLE: AN INSTRUCTION GUIDE FOR TEACHERS OF HEALTH ASSISTANTS.

DESCRIPTOR: \*HEALTH OCCUPATIONS EDUCATION; INTERDISCIPLINARY APPROACH;  
\*ENTRY WORKERS; \*CURRICULUM GUIDES; \*ADMINISTRATOR GUIDES; BIBLIOGRAPHIES;  
EQUIPMENT; PHYSICAL FACILITIES; HIGH SCHOOLS; OCCUPATIONAL INFORMATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 36P.

ISSUE: AIM SUMMER1970

ABSTRACT: Z PREPARED BY A COMMITTEE OF LOCAL TEACHERS WITH EXPERIENCE IN PLANNING AND TEACHING A HEALTH ASSISTANT COURSE, THIS HANDBOOK IS DESIGNED TO PROVIDE ASSISTANCE TO ADMINISTRATORS ESTABLISHING PROGRAMS AND TO INSTRUCTORS WHO ARE PLANNING AND TEACHING COURSES. THE HEALTH ASSISTANT IS AN ENTRY WORKER WHO WORKS UNDER THE SUPERVISION OF A PROFESSIONAL SUCH AS A NURSE, PHYSICAL THERAPIST, OR OCCUPATIONAL THERAPIST. COURSE OBJECTIVES RELATE TO THE ACQUISITION OF KNOWLEDGE, SKILLS, ATTITUDES, AND HABITS AS WELL AS CAREER EXPLORATION. THE 1-YEAR COURSE IS INTENDED FOR STUDENTS WHO HAVE COMPLETED THE 10TH GRADE. RECOMMENDED INSTRUCTION TIME IS 15 HOURS PER WEEK. MAJOR SECTIONS DEAL WITH: (1) PHILOSOPHY OF VOCATIONAL EDUCATION, (2) COURSE OBJECTIVES, (3) INSTRUCTIONAL PRACTICES, (4) PHYSICAL FACILITIES, (5) SPECIAL HELPS IN COURSE PLANNING, AND (6) COURSE CONTENT. SOME UNITS ARE: (1) BODY STRUCTURE AND FUNCTIONS, (2) STUDY OF MICROORGANISMS, (3) NUTRITION, (4) DRUG CLASSIFICATIONS AND USAGE, (5) PERSONAL HYGIENE, (6) HEALTH CAREERS, AND (7) INTERPERSONAL RELATIONSHIPS. SAMPLE LESSON PLANS AND PRODECURE SHEETS, A LISTING OF EQUIPMENT AND SUPPLIES, AND A BIBLIOGRAPHY ARE INCLUDED. (JK)1

AVAILABILITY: STATE SUPERVISOR, HEALTH OCCUPATIONS EDUCATION, PENNSYLVANIA STATE DEPARTMENT OF EDUCATION, P.O. BOX 911, HARRISBURG, PENNSYLVANIA 17126 (SINGLE COPIES).

INSTITUTION NAME: PENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION,  
HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL AND CONTINUING EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT010434

PUBLICATION DATE: DEC69

TITLE: M SPEECHES PRESENTED AT THE ANNUAL VOCATIONAL CONVENTION OF THE AMERICAN VOCATIONAL ASSOCIATION (63RD, BOSTON, MASSACHUSETTS, DECEMBER 6-7, 1969).

PERSONAL AUTHOR: ROWE, HAROLD, AND OTHERS

DESCRIPTOR: \*SPEECHES; NATIONAL SURVEYS; \*TEACHER WORKSHOPS; \*HEALTH OCCUPATIONS EDUCATION; \*VOCATIONAL EDUCATION; \*INSTRUCTIONAL TECHNOLOGY; INDIVIDUAL INSTRUCTION; SCHOOL INDUSTRY RELATIONSHIP

IDENTIFIER: M \*ANNUAL AMERICAN VOCATIONAL ASSOCIATION CONVENTION (63RD, BOSTON, MASSACHUSETTS, DECEMBER 6-9, 1969); AMERICAN VOCATIONAL ASSOCIATION HEALTH OCCUPATIONS EDUCATION DIVISION; INDIVIDUALLY PRESCRIBED INSTRUCTION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 39P.

ISSUE: ARM SPRING1970

ABSTRACT: THREE PAPERS PRESENTED AT THE MEETING OF THE HEALTH OCCUPATIONS EDUCATION DIVISION ARE INCLUDED IN THIS GROUP. "REPORT ON THE CENTER'S STUDY OF PROBLEMS OF HEALTH OCCUPATIONS EDUCATION," BY HAROLD ROWE DESCRIBED: (1) THE NATIONAL POLL UNDERTAKEN BY THE CENTER FOR VOCATIONAL AND TECHNICAL EDUCATION, OHIO STATE UNIVERSITY, TO IDENTIFY PROBLEMS IN THE AREA OF EDUCATION FOR THE HEALTH OCCUPATIONS AS PERCEIVED BY THE STATE DEPARTMENTS OF VOCATIONAL EDUCATION AND VOLUNTARY ORGANIZATIONS, AND (2) THE SUBSEQUENT 2-DAY INVITATIONAL SEMINAR WHICH CONSIDERED THE PROBLEMS IDENTIFIED AND MADE RECOMMENDATIONS FOR THEIR SOLUTIONS. "SHORT-TERM TEACHER EDUCATION PROGRAMS FOR HEALTH OCCUPATIONS INSTRUCTIONAL PERSONNEL IN OREGON," BY JOAN E. STODDARD DISCUSSES SHORT-TERM TEACHER EDUCATION PROGRAMS PLANNED FOR SECONDARY SCHOOL PERSONNEL, COMMUNITY COLLEGE PERSONNEL AND ALL PERSONNEL INVOLVED IN HEALTH OCCUPATIONS EDUCATION. "CURRICULUM CRISIS--OCCUPATIONAL READINESS, WHAT CAN BE DONE TO MEET THE NEED," BY EDWARD HOCHHAUSER DISCUSSES THE NEED FOR INDIVIDUALIZED INSTRUCTION, THE VALUES OF AUDIO-VISUAL AIDS, THE IMPORTANCE OF BREAKING DOWN BARRIERS BETWEEN SUBJECT AREAS AND BUILDING INTEGRATED CURRICULUMS, THE IMPORTANCE OF OCCUPATIONAL READINESS COURSES AT THE ELEMENTARY AND SECONDARY LEVELS, AND THE NECESSITY OF CONTINUING COMMUNICATION AMONG ALL CONCERNED WITH OCCUPATIONAL EDUCATION. (JK)

INSTITUTION NAME: & AMERICAN VOCATIONAL ASSOCIATION, WASHINGTON, D.C. HEALTH OCCUPATIONS SECTION

CLEARINGHOUSE ACCESSION NUMBER: VT010074

PUBLICATION DATE: JUN67

TITLE: CURRICULUM GUIDES FOR RE-TRAINING IN MEDICAL TECHNOLOGY.

DESCRIPTOR: B \*HEALTH OCCUPATIONS EDUCATION; \*MEDICAL TECHNOLOGISTS;  
\*LABORATORY TECHNOLOGY; \*CURRICULUM GUIDES; \*RETRAINING; ADULT STUDENTS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 305P.

ISSUE: AIM SUMMER1970

ABSTRACT: \$ THIS CURRICULUM GUIDE IS INTENDED PRIMARILY FOR THE INSTRUCTOR ENGAGED IN RE-TRAINING MEDICAL TECHNOLOGISTS WHO HAVE BEEN INACTIVE FOR A MINIMUM OF TWO YEARS. MAJOR SECTIONS ARE: (1) BASIC SCIENCE, (2) EXAMINATION OF URINE, SEMEN, AND GASTRO-INTESTINAL CONTENTS, (3) HEMATOLOGY, (4) COAGULATION, (5) BLOOD BANKING AND IMMUNOHEMATOLOGY, (6) MICROBIOLOGY, (7) PARASITOLOGY, (8) IMMUNOLOGY-SEROLOGY, (9) INSTRUMENTATION, (10) CHEMISTRY, (11) RADIOISOTOPES, AND (12) LABORATORY ADMINISTRATION AND SUPERVISION. EACH SECTION INCLUDES A CONTENT OUTLINE, A LISTING OF REFERENCES, AND SAMPLE QUESTIONS. (JK)

AVAILABILITY: % NATIONAL COUNCIL ON MEDICAL TECHNOLOGY EDUCATION, 9650 ROCKVILLE PIKE, BETHESDA, MARYLAND 20014 (\$2.75).

INSTITUTION NAME: NATIONAL COMMITTEE FOR CAREERS IN MEDICAL TECHNOLOGY, WASHINGTON, D.C.; NATIONAL COUNCIL ON MEDICAL TECHNOLOGY EDUCATION, MEMPHIS, TENN.

SPONSORING AGENCY NAME: DNATIONAL INST. OF HEALTH (DHEW), WASHINGTON, D.C.  
DIV. OF ALLIED HEALTH MANPOWER

CLEARINGHOUSE ACCESSION NUMBER: VT009776

PUBLICATION DATE: 69

TITLE: FAMILY PLANNING; A TEACHING GUIDE FOR NURSES.

PERSONAL AUTHOR: MANISOFF, MIRIAM T.

DESCRIPTOR: \*FAMILY PLANNING; \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS  
EDUCATION; \*NURSING; COMMUNITY HEALTH SERVICES; ADULT EDUCATION

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 116P.

ISSUE: AIM SPRING1970

ABSTRACT: R THIS GUIDE IS INTENDED AS A TEACHING AID FOR THE NURSING SCHOOL EDUCATOR AND MAY BE ADAPTED TO IN-SERVICE TRAINING IN HOSPITALS AND OTHER HEALTH AGENCIES. THE FAMILY PLANNING UNIT MAY BE TAUGHT AS A COURSE IN ITSELF OR INCORPORATED INTO SUCH TRADITIONAL COURSES AS MATERNAL AND CHILD NURSING, OBSTETRICAL AND GYNECOLOGICAL NURSING, OR PUBLIC HEALTH NURSING. SOME ASPECTS OF THE UNIT MAY BE COVERED IN VARIOUS OTHER COURSES IN THE NURSING CURRICULUM. A PRELIMINARY SECTION OF THE GUIDE TREATS PURPOSE AND OBJECTIVES OF THE UNIT, SUGGESTS TEACHING METHODS, AND DISCUSSES THE KEY ROLE OF THE NURSE. SECTIONS WITHIN THE BODY OF THE GUIDE INCLUDE: (1) DEFINITION OF TERMS, (2) HISTORY: FROM COMSTOCKERY TO A BASIC HUMAN RIGHT, (3) PHILOSOPHY OF FAMILY PLANNING, (4) POPULATION PROBLEMS, (5) A HEALTH RATIONALE FOR FAMILY PLANNING, (6) BIRTH CONTROL AND POVERTY, (7) ATTITUDES AND PRACTICES, (8) REACHING AND KEEPING PATIENTS, (9) FAMILY PLANNING AS A PUBLIC HEALTH FUNCTION, (10) ANATOMY AND PHYSIOLOGY OF REPRODUCTION, AND (11) METHODS OF BIRTH CONTROL. A SELECTIVE BIBLIOGRAPHY AND INFORMATION ABOUT FILMS AND FILMSTRIPS AND SOURCES OF ADDITIONAL MATERIALS ARE APPENDED. (JK)

AVAILABILITY: - PLANNED PARENTHOOD--WORLD POPULATION, 515 MADISON AVENUE, NEW YORK, NEW YORK 10022 (\$1.50).

SPONSORING AGENCY NAME: DPLANNED PARENTHOOD-WORLD POPULATION, NEW YORK, N.Y.



CLEARINGHOUSE ACCESSION NUMBER: VT009774

PUBLICATION DATE: DEC67

TITLE: HEALTH ASSISTANT; A COURSE OF STUDY.

DESCRIPTOR: \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; ENTRY WORKERS; SECONDARY GRADES; BIBLIOGRAPHIES; FIELD TRIPS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 42P.

ISSUE: AIM SPRING1970

ABSTRACT: DEVELOPED BY A REGISTERED NURSE AND PILOT TESTED IN THE CLASSROOM, THIS GUIDE IS INTENDED FOR USE BY NURSE INSTRUCTORS IN COURSE DEVELOPMENT. THE COURSE HAS BEEN TAUGHT ON A 3-HOUR-PER-DAY BASIS TO HIGH SCHOOL SENIORS. OBJECTIVES ARE: (1) APPRECIATION OF WORK STANDARDS, GOOD HABITS, AND REAL VALUES IN THE HEALTH OCCUPATIONS, (2) ENCOURAGEMENT TOWARD CONTINUANCE OF EDUCATION IN THE MORE DEMANDING AREAS IN THE HEALTH SERVICES, (3) PREPARATION TO WORK IN THE HEALTH FIELD AFTER HIGH SCHOOL IN SUCH ROLES AS MEDICAL ASSISTANT, DENTAL ASSISTANT, WARD CLERK, MEDICAL SECRETARY, OR NURSES' AID, AND (4) PREPARATION FOR HOMEMAKER ROLE. UNITS INCLUDE: (1) CONDITIONS OF ILLNESS, (2) COMMUNICABLE DISEASES, (3) COMMUNICATIONS, (4) COMMUNITY RESOURCES, (5) DENTAL ANATOMY AND DENTAL HEALTH, (6) DRUGS AND MEDICATIONS, (7) ELEMENTARY BODY STRUCTURE AND FUNCTION, (8) EMERGENCY CARE AND FIRST AID, (9) ETHICS, (10) FILING, (11) LABORATORY EXAMINATIONS, (12) MEDICAL ABBREVIATIONS, (13) MEDICAL AND DENTAL TERMINOLOGY, (14) MEDICINE AND THE LAW, (15) PERSONALITY DEVELOPMENT, (16) PROCEDURES IN OFFICE PRACTICE, (17) NUTRITION, (18) SIMPLE NURSING PROCEDURES, (19) STERILIZATION, AND (20) STUDY OF HEALTH OCCUPATIONS. INCLUDED ARE LISTINGS OF REFERENCES, EQUIPMENT AND SUPPLIES, COMMUNITY RESOURCES, AND FILM RESOURCES, FIELD TRIPS, TYPES OF GUEST SPEAKERS, AND ON-THE-JOB OBSERVATIONS. (JK)

INSTITUTION NAME: BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL, PA.

CLEARINGHOUSE ACCESSION NUMBER: VT009702

PUBLICATION DATE: MAY69

TITLE: ( SUGGESTED TEACHING TECHNIQUES FOR HOME AND COMMUNITY SERVICE OCCUPATIONS.

DESCRIPTOR: Z TEACHING GUIDES; \*INSTRUCTIONAL MATERIALS; \*RESOURCE MATERIALS; \*OCCUPATIONAL HOME ECONOMICS; \*SERVICE OCCUPATIONS; \*FILMS; SEWING INSTRUCTION; FOODS INSTRUCTION; MAIDS; PRACTICAL ARTS; HEALTH OCCUPATIONS; SEMISKILLED OCCUPATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 91P.

ISSUE: AIM SPRING1970

ABSTRACT: THIS COLLECTION OF TEACHING AIDS WAS COMPILED BY PARTICIPANTS OF TEXAS COORDINATED VOCATIONAL ACADEMIC EDUCATION WORKSHOPS FOR USE BY TEACHERS OF THE TEXAS HOME AND COMMUNITY SERVICES OCCUPATIONAL CLUSTER FOR STUDENTS WITH SPECIAL LEARNING NEEDS. CONTENTS INCLUDE TEACHING AIDS AND SUGGESTIONS FOR FIVE, GENERAL AREAS WHICH COMPRISE THE HOME AND COMMUNITY SERVICES OCCUPATIONS: (1) HOMEMAKER'S ASSISTANT, INCLUDING MAIDS, LAUNDRESSES, AND HOME HEALTH AIDES, (2) MISCELLANEOUS PERSONAL SERVICE, SUCH AS NURSEMAIDS AND COMPANIONS, (3) LODGING AND RELATED SERVICES, SUCH AS HOTEL OR MOTEL MAIDS, CLERKS, AND ATTENDANTS, (4) FURNISHINGS, INCLUDING DRAPERY SEAMSTRESSES AND FURNITURE UPHOLSTERERS, AND (5) APPAREL, INCLUDING DRESSMAKERS, ALTERATION WOMEN, AND CLEANERS AND PRESSERS. SOME OF THE TEACHING AIDS PROVIDED ARE TESTS, SEWING POINTERS, COOKING HINTS, VOCABULARY LISTS, SAFETY RULES, SUPPLY LISTS FOR STUDY OF VARIOUS SERVICES, AND SAMPLE FORMS AND REPORTS. THE LAST PART OF THE BULLETIN GIVES SUGGESTIONS FOR TEACHING WITH MOTION PICTURES, FOLLOWED BY BRIEF DESCRIPTIONS OF 23 RELATED FILMS, INCLUDING TITLE, LENGTH, WHETHER COLOR OR BLACK AND WHITE, ORDER NUMBERS, INTRODUCTORY MATERIAL, AND FOLLOWUP QUESTIONS. (AW)

AVAILABILITY: TEXAS EDUCATION AGENCY, DEPARTMENT OF VOCATIONAL EDUCATION, CAPITOL STATION, AUSTIN, TEXAS 78711.

INSTITUTION NAME: TEXAS EDUCATION AGENCY, AUSTIN. DEPT. OF VOCATIONAL EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT009701

PUBLICATION DATE: 68

TITLE: CURRICULUM GUIDE FOR HEALTH OCCUPATIONS SURGICAL TECHNICIAN.

PERSONAL AUTHOR: REDMOND, JAMES F.

DESCRIPTOR: \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION; \*SURGICAL TECHNICIANS; ADULT VOCATIONAL EDUCATION; SECONDARY GRADES; BIBLIOGRAPHIES; AUDIOVISUAL AIDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 43P.

ISSUE: AIM SPRING1970

ABSTRACT: THIS CURRICULUM GUIDE FOR USE IN PREPARING SURGICAL TECHNICIANS IS ADAPTABLE TO A 40-WEEK HIGH SCHOOL COOPERATIVE PROGRAM OR A FULL-TIME 16-WEEK ADULT PROGRAM. OBJECTIVES ARE: (1) TO APPLY SCIENTIFIC PRINCIPLES TO OPERATING ROOM TECHNIQUES AND THE CARE OF THE SURGICAL PATIENT, (2) TO GAIN AN UNDERSTANDING OF THE RESPONSIBILITIES INHERENT IN MAINTAINING A SAFE ENVIRONMENT FOR THE PATIENT UNDERGOING SURGERY, (3) TO DEVELOP SPEED AND DEXTERITY IN NECESSARY SKILLS, (4) TO DEVELOP VERBAL AND SYMBOLIC SKILLS OF INTERPERSONAL RELATIONSHIPS WITH MEMBERS OF THE SURGICAL TEAM, AND (5) TO DEVELOP THE INTELLECTUAL CURIOSITY TO CONTINUE PERSONAL AND VOCATIONAL GROWTH. CONTENT UNITS ARE: (1) BASIC SCIENCES, 120 CLASSROOM HOURS, (2) FUNDAMENTALS OF OPERATING ROOM TECHNIQUES, 150 CLASSROOM AND 120 CLINICAL HOURS, AND (3) ADVANCED OPERATING ROOM PROCEDURES, 110 CLASSROOM AND 340 CLINICAL HOURS. THE OUTLINES FOR EACH UNIT PRESENTS PRELIMINARY INFORMATION INCLUDING THE GENERAL OBJECTIVE, TIME ALLOTMENT, AND METHODS OF EVALUATION. THIS SECTION IS FOLLOWED BY AN OUTLINE ORGANIZED INTO PARALLEL COLUMNS HEADED CONCEPT, CONTENT, SUGGESTED INSTRUCTIONAL ACTIVITIES AND MATERIALS, AND BEHAVIORAL OUTCOMES. A BIBLIOGRAPHY AND A LISTING OF SUGGESTED VISUAL AIDS ARE INCLUDED. (JK)

AVAILABILITY: CHICAGO BOARD OF EDUCATION, 228 NORTH LA SALLE STREET, ROOM 822, CHICAGO, ILLINOIS 60601 (\$ .75).

INSTITUTION NAME: CHICAGO BOARD OF EDUCATION, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT009678

PUBLICATION DATE: 65

TITLE: BONES, JOINTS, AND MUSCLES OF THE HUMAN BODY; A PROGRAMMED TEXT FOR PHYSICAL THERAPY AIDES AND PLATE BOOKLET.

PERSONAL AUTHOR: MCDANIEL, LUCY V., AND OTHERS

DESCRIPTOR: \*PROGRAMED MATERIALS; \*HEALTH OCCUPATIONS EDUCATION; \*PHYSICAL THERAPY AIDES; \*ANATOMY; ADULT VOCATIONAL EDUCATION; JUNIOR COLLEGES; TRANSPARENCIES; INSTRUCTIONAL AIDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 195P.

ISSUE: AIM SPRING1970

ABSTRACT: DEVELOPED BY PHYSICAL THERAPISTS ON THE BASIS OF JOB ANALYSIS, TESTED WITH SEVERAL INDIVIDUALS AND TWO SMALL GROUPS, AND FIELD TESTED IN THREE HOSPITALS, THIS PROGRAMED TEXT AND PLATE BOOKLET ARE INTENDED FOR EITHER INDIVIDUAL OR GROUP USE IN A HOSPITAL OR JUNIOR COLLEGE PROGRAM. IT IS SUGGESTED THAT SOME DISCUSSION, DEMONSTRATION, AND APPLICATION SESSIONS BE ARRANGED IN CONNECTION WITH EACH UNIT. THE AIM OF THE MATERIAL IS TO PROVIDE BASIC INFORMATION ABOUT THE MUSCULO-SKELETAL SYSTEM WHICH THE PHYSICAL THERAPY AIDE NEEDS TO KNOW IN ORDER TO UNDERSTAND PATIENT PROBLEMS AND TREATMENT PROGRAMS. EIGHT UNITS WRITTEN IN LINEAR FORMAT INCLUDE AN INTRODUCTION AND SECTION ON THE HEAD, NECK, AND TRUNK, SHOULDER, ELBOW, WRIST AND HAND, HIP, KNEE, AND ANKLE AND FOOT. EACH UNIT REQUIRES APPROXIMATELY ONE HOUR. THE TEACHER SHOULD BE A REGISTERED PHYSICAL THERAPIST OR NURSE. ILLUSTRATIONS IN THE PLATE BOOKLET ARE SUITABLE FOR REPRODUCTION AS OVERHEAD TRANSPARENCIES OR OTHER INSTRUCTIONAL AIDS. (JK)

AVAILABILITY: : PHYSICAL THERAPY DEPARTMENT, RANCHO LOS AMIGOS HOSPITAL, 7601 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242 (\$4.50).

INSTITUTION NAME: RANCHO LOS AMIGOS HOSPITAL, DOWNEY, CALIF. DEPT. OF PHYSICAL THERAPY

CLEARINGHOUSE ACCESSION NUMBER: VT009672

PUBLICATION DATE: 67

TITLE: INDUSTRIAL COOPERATIVE TRAINING; CURRICULUM GUIDE. CURRICULUM BULLETIN SERIES.

DESCRIPTOR: \*CURRICULUM GUIDES; \*COOPERATIVE EDUCATION; \*TRADE AND INDUSTRIAL EDUCATION; HEALTH OCCUPATIONS; AUTO MECHANICS (OCCUPATION); METAL WORKING OCCUPATIONS; REFRIGERATION MECHANICS; GRADE 11; GRADE 12; MACHINISTS; GRAPHIC ARTS; FOOD SERVICE OCCUPATIONS; ELECTRICIANS; DRAFTSMEN; TELEVISION REPAIRMEN; BUILDING TRADES; FOODS PROCESSING OCCUPATIONS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 164P.

ISSUE: AIM SPRING1970

ABSTRACT: 0 DEVELOPED BY INDUSTRIAL COOPERATIVE TRAINING AND VOCATIONAL-INDUSTRIAL EDUCATION COORDINATORS OF THE DALLAS INDEPENDENT SCHOOL DISTRICT, TEXAS, THIS CURRICULUM GUIDE IS FOR USE BY TEACHERS, COUNSELORS, AND SUPERVISORS IN PLANNING AND IMPLEMENTING LOCAL INDUSTRIAL COOPERATIVE TRAINING PROGRAMS FOR GRADES 11 AND 12. BRIEF INTRODUCTORY INFORMATION ON THE PURPOSES, SCOPE, EXPECTED OUTCOMES, AND AREAS OF LEARNING OF THE GUIDE IS FOLLOWED BY TOPICAL OUTLINES OF 11 CLUSTERS OF TRADES: (1) AUTOMOTIVE, (2) BUILDING, (3) COMMUNICATION, (4) DRAFTING, (5) ELECTRICAL, (6) FOOD, (7) GRAPHIC ARTS, (8) HEALTH OCCUPATIONS, (9) MECHANICAL, (10) METAL, AND (11) AIR CONDITIONING AND REFRIGERATION. A MISCELLANEOUS SECTION COVERS THE TRADES OF DIESEL MECHANIC, DRY CLEANER, FLORAL DESIGNER, LOCKSMITH, OPTICIAN, PLASTICS MOLDER, AND SHOP REPAIRMAN. ON-THE-JOB EXPERIENCES, RELATED STUDIES, AND BIBLIOGRAPHIES ARE GIVEN FOR EACH OCCUPATION COVERED. APPENDIXES INCLUDE SAMPLE REPORTS AND LETTERS, AN ORGANIZATIONAL CHART, A SAMPLE SCHOOL CALENDAR, LIST OF APPROVED OCCUPATIONS FOR THE PROGRAM, AND OPERATIONAL PROCEDURES. RECOMMENDED TIME ALLOTMENT FOR COURSES IN THE PROGRAM IS 25 HOURS PER WEEK ON-THE-JOB TRAINING PLUS 55 MINUTES PER DAY RELATED CLASSROOM TRAINING. (AW)

AVAILABILITY: DALLAS INDEPENDENT SCHOOL DISTRICT, 3700 ROSS AVENUE, DALLAS, TEXAS 75204 (\$3.25).

INSTITUTION NAME: DALLAS INDEPENDENT SCHOOL DISTRICT, TEX.

CLEARINGHOUSE ACCESSION NUMBER: VT009556

PUBLICATION DATE: SEP69

TITLE: SUGGESTED ESSENTIAL GUIDELINES FOR THE TRAINING OF PEDIATRIC OFFICE ASSISTANTS.

DESCRIPTOR: @ \*PEDIATRICS TRAINING; \*GUIDELINES; \*TECHNICAL EDUCATION; PROGRAM GUIDES; CURRICULUM GUIDES; HEALTH OCCUPATIONS EDUCATION

IDENTIFIER: \*AMERICAN ACADEMY OF PEDIATRICS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 12P.

ISSUE: ARM FALL1970.

ABSTRACT: THE 2-YEAR PEDIATRIC OFFICE ASSISTANT PROGRAM WOULD PROVIDE LEARNING EXPERIENCES RELATED TO ROUTINE HEALTH SUPERVISION, INTERVIEWING TECHNIQUE, HISTORY TAKING, DEVELOPMENTAL, MEDICAL, FAMILY, NUTRITIONAL AND SOCIAL, EVALUATION OF PHYSICAL CHARACTERISTICS, HEARING AND VISION TESTING, DEVELOPMENTAL TESTING, PHYSICAL EXAMINATION, KNOWLEDGE OF COMMON DISEASES, AND IMMUNITY AND DISEASE RELATIONSHIPS. THESE GUIDELINES FOR TRAINING PROGRAMS DEAL WITH PHILOSOPHY AND OBJECTIVES, ORGANIZATION AND ADMINISTRATION, CURRICULUM, FACULTY, STUDENT SELECTION AND PERSONNEL SERVICES, FACILITIES AND RESOURCES, FINANCIAL SUPPORT, RECORDS, AND EVALUATION. (JK)

INSTITUTION NAME: AMERICAN ACADEMY OF PEDIATRICS, EVANSTON, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT009555

PUBLICATION DATE: SEP69

TITLE: SUGGESTED ESSENTIAL GUIDELINES FOR THE TRAINING OF PEDIATRIC NURSE ASSOCIATES.

DESCRIPTOR: \*PEDIATRICS TRAINING; \*NURSES; \*PROGRAM GUIDES; \*GUIDELINES; CURRICULUM GUIDES; HEALTH OCCUPATIONS EDUCATION

IDENTIFIER: \*AMERICAN ACADEMY OF PEDIATRICS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 6P.

ISSUE: ARM FALL1970

ABSTRACT: = THE SUGGESTED PROGRAM WOULD HELP REGISTERED NURSES EXTEND THE SCOPE OF THEIR NURSING PRACTICE TO INCLUDE CLINICAL SKILLS WHICH CONVENTIONALLY HAVE BEEN PROVIDED BY PEDIATRICIANS. THESE GUIDELINES FOR TRAINING PROGRAMS OF AT LEAST 4 MONTHS DURATION DEAL WITH ORGANIZATION AND ADMINISTRATION, STUDENT SERVICES AND FACILITIES, FACULTY, ADMISSION REQUIREMENTS, AND CURPICULUM. (JK)

INSTITUTION NAME: AMERICAN ACADEMY OF PEDIATRICS, EVANSTON, ILL.

CLEARINGHOUSE ACCESSION NUMBER: VT009521

PUBLICATION DATE: 69

TITLE: GUIDE FOR INSTRUCTORS: MEDICAL LABORATORY.

DESCRIPTOR: 2 \*TEACHING METHODS; \*LABORATORY TECHNOLOGY; \*HEALTH OCCUPATIONS EDUCATION; \*EDUCATIONAL PSYCHOLOGY; \*TEACHING GUIDES; STUDENT EVALUATION; TEST CONSTRUCTION; INSTRUCTIONAL AIDS

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 58P.

ISSUE: AIM SPRING1970

ABSTRACT: INTENDED FOR THE USE OF MEDICAL LABORATORY TEACHERS WHO LACK FORMAL EXPERIENCE OR EDUCATIONAL PREPARATION FOR TEACHING, THIS GUIDE FOCUSES UPON THE RUDIMENTS OF INSTRUCTIONAL METHODS AND RELATED PSYCHOLOGICAL AND PHILOSOPHICAL CONCEPTS. THE 10 MAJOR SECTIONS ARE: (1) HUMAN RELATIONS IN INSTRUCTION, (2) MOTIVATION, (3) GOALS OF INSTRUCTION, (4) PLANNING FOR LEARNING ACTIVITIES, (5) TEACHING METHODS AND TECHNIQUES, (6) CLINICAL INSTRUCTION, (7) DIRECTING STUDENT PERFORMANCE, (8) INSTRUCTIONAL AIDS, (9) EVALUATION, AND (10) PREPARING AND ADMINISTERING TESTS. (JK)

AVAILABILITY: NATIONAL COUNCIL ON MEDICAL TECHNOLOGY EDUCATION, 9650 ROCKVILLE PIKE, BETHESDA, MARYLAND 20014 (\$3.00).

INSTITUTION NAME: NATIONAL COUNCIL ON MEDICAL TECHNOLOGY EDUCATION, BETHESDA, MD.



CLEARINGHOUSE ACCESSION NUMBER: VT009386

PUBLICATION DATE: 9APR68

TITLE: J FIVE YEAR SURVEY OF TRAINING NEEDS INCLUDING NEW EQUIPMENT, NEW JOB SKILLS, EMPLOYMENT OUTLOOK, AND ANCILLARY TRAINING IN TWELVE MAJOR AREAS.

DESCRIPTOR: \*VOCATIONAL EDUCATION; \*HIGH SCHOOL CURRICULUM; \*EDUCATIONAL NEEDS; TRAINING; JOB SKILLS; EDUCATIONAL EQUIPMENT; ANCILLARY SERVICES; EMPLOYMENT PROJECTIONS; BUILDING TRADES; COSMETOLOGY; DRAFTING; ELECTRICAL OCCUPATIONS; ELECTRONICS; FOOD; HEALTH OCCUPATIONS; PRINTING; WOODWORKING; AEROSPACE INDUSTRY

IDENTIFIER: \*NEW YORK CITY

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 78P.

ISSUE: ARM FALL1970

ABSTRACT: THE CURRENT STATUS AND A FIVE-YEAR PROJECTION OF TRAINING NEEDS, EQUIPMENT, JOB SKILLS, ANCILLARY TRAINING, AND EMPLOYMENT OUTLOOK AT THE HIGH SCHOOL LEVEL ARE REPORTED FOR 13 MAJOR OCCUPATIONAL AREAS: AUTOMOTIVE TRADES, BUILDING TRADES, COSMETOLOGY, DRAFTING, ELECTRICAL TRADES, ELECTRONICS, FASHION TRADES, FOOD TRADES, HEALTH AND HOSPITAL, MACHINE SHOP, PRINTING, WOODWORKING, AND AERONAUTICS. DATA WERE COLLECTED BY QUESTIONNAIRE FROM 120 COMMISSION MEMBERS REPRESENTING VARIOUS OCCUPATIONAL AREAS. (CH)

INSTITUTION NAME: NEW YORK CITY BOARD OF EDUCATION, BROOKLYN, N.Y. ADVISORY BOARD FOR VOCATIONAL AND EXTENSION EDUCATION

CLEARINGHOUSE ACCESSION NUMBER: VT009359

TITLE: NURSING HOME AND EXTENDED CARE ADMINISTRATION, A CERTIFICATE PROGRAM. CURRICULUM.

DESCRIPTOR: \*CURRICULUM GUIDES; \*HEALTH OCCUPATIONS EDUCATION;  
\*INSTRUCTIONAL ADMINISTRATION; \*NURSING HOMES; ADULT VOCATIONAL EDUCATION;  
STATE COLLEGES; BIBLIOGRAPHIES

EDRS PRICE: MF AVAILABLE IN VT-ERIC SET.

DESCRIPTIVE NOTE: 246P.

ISSUE: AIM FALL1970

ABSTRACT: 5 A SYLLABUS IS GIVEN FOR THE 90-WEEK CERTIFICATE PROGRAM IN NURSING HOME ADMINISTRATION HELD ON A WEEKLY EVENING SCHEDULE ON THE CAMPUS OF PORTLAND STATE COLLEGE AND HAVING AS ITS AIM THE PREPARATION OF NURSING HOME AND EXTENDED CARE FACILITY ADMINISTRATORS FOR RESPONSIBLE, CREATIVE, AND SKILLED LEADERSHIP. THE OVERALL PLANNING AND ADMINISTRATION OF THE PROGRAM WAS DIRECTED BY A FACULTY MEMBER IN THE SCHOOL OF SOCIAL WORK WITH A FACULTY MEMBER IN THE SOCIOLOGY DEPARTMENT AS CURRICULUM CONSULTANT. SPECIALISTS IN VARIOUS AREAS SERVE ON THE FACULTY. CONTENT IS PRESENTED IN NARRATIVE AND OUTLINE FORM. TEACHING METHODS, TECHNIQUES, AND RESOURCES ARE SUGGESTED; BIBLIOGRAPHIES AND HANDOUTS ARE INCLUDED. THE MAJOR CONTENT AREAS ARE: (1) ADMINISTRATIVE PROCESS, (2) CHRONIC ILLNESS, (3) MEDICAL CARE ADMINISTRATION, (4) REHABILITATION THERAPIES, (5) RECREATION, SOCIALIZATION, (6) ENVIRONMENTAL HEALTH CONTROL, (7) NUTRITION AND FOOD PLANNING, (8) FISCAL ADMINISTRATION, AND (9) COMMUNITY RELATIONSHIPS. (JK)

INSTITUTION NAME: PORTLAND STATE COLL., ORE.

SPONSORING AGENCY NAME: OREGON STATE SYSTEM OF HIGHER EDUCATION, CORVALLIS.  
DIV. OF CONTINUING EDUCATION